

Minutes of the proceedings of the Siston Parish Council meeting held on Thursday 18th July 2019 commencing at 7.30pm (view online at www.sistonparishcouncil.org.uk)

Present - Councillors' Alan Bryant, Andrew Stacey, Pippa Gibbs and James Hackett.

40. To elect a Chair.

Cllr. Andrew Stacey, being content to act as Chair for a year, was duly elected Chair and signed the Declaration of Acceptance of Office.

41. Apologies for Absence

Received from Cllrs. Jermy, Stephens and Tose.

42. New Councillors

- a. Cllr Hackett was welcomed to the council and duly signed the Declaration of Acceptance of Office.
- b. It was noted, new Cllr. Tose was unable to attend this, her first council meeting, due to holiday commitments.

43. Declarations of Interests under the Code of Conduct adopted 19th July, 2012

None declared.

44. Minutes of the Meeting of Thursday 20th June 2019

Resolved: following amendment to 7.30 pm of the next meeting start time, the minutes were passed and duly signed by Cllr. Bryant as a correct record.

45. Public Participation

A resident to observe and the Treasurer of Friends of Siston Commons to enquire about the grant application process were both in attendance.

46. Matters arising

- a. Clerk confirmed, three benches had been ordered and delivery was due the first week of September.
- b. Clerk confirmed, enquiries made and quotes had been requested from South Glos Council for the provision of litter bins was awaited.
- c. Following information received about progress towards the change of condition attached to planning to allow parking at the scout hut members agreed further discussion was necessary.

ACTION: to appear on the August agenda for review.

47. Co-option

- a. Members discussed the potential candidates with regard to co-option to fill the

two vacancies in the Commons ward where no one stood for election.

ACTION: Chair to approach potential candidates with a view to inviting them to attend the August meeting.

48. Warmley public access defibrillator.

a. Members received a request from AED Locator (EU) Ltd that Siston Parish Council accept responsibility for fortnightly reporting and annual costs of £49.00 +VAT of the defibrillator located at Warmley Station toilets since the current guardians gave notice they would no longer be able to continue to provide this service.

RESOLVED: members unanimously approved Siston Parish Council become the guardians following appropriate training.

49. Asset inspections

a. Cllr. Gibbs had completed inspections and found benches in good order but noted some were surrounded by overgrown vegetation.

ACTION: Clerk to provide Cllr. Gibbs with Asset Inspection form and councillors to attend to overgrown vegetation.

50. Warmley Forest Park – condition of pond.

a. Members were advised information had been received that the Environment Agency were assessing costs with regard to the repair of the sluice gate in the pond and the decision to repair would depend on the cost of the works and available resources. Members noted this work was important and that without it South Glos Council could not clear the plant life covering the pond or remove the trees and therefore the general condition of the pond would not improve.

ACTION: Clerk to follow up and report back to members.

51. Warmley Community Centre

a. The Clerk informed members, following enquiries made, no information had been received from Warmley Community Centre or CVS about the progress towards registering as a Charitable Incorporated Organisation (CIO).

ACTION: Clerk to follow up and report back to members.

52. Finance

a. Members were provided with the 2019/20 account summary and, once checked, the HSBC statements were duly signed by the Chair.

b. Members were provided with information from EON about the possible supply of electricity to the floodlight at the War Memorial: no contract would be necessary, 22.1p per kwh and no standing charge therefore, the annual cost of supply would likely be in the region of £77.00.

RESOLVED: Clerk to arrange to change supplier from Npower to Eon at the earliest

opportunity.

53. Bench – Form of Indemnity

a. Members received the Form of Indemnity provided by South Glos Council detailing the parish council's responsibility with regard to the siting of a bench in Felicity Park.

RESOLVED: Clerk to advise South Glos Council, members' were content with the agreement and arrange to sign agreement for and on behalf of council.

54 . Planning

a. Planning Applications – see attached.

ACTION: Clerk to clarify and confirm to members address noted on planning application P19/7350/F.

b. Planning Decisions – see attached.

55. Correspondence

a. South Glos Council – consultations on managing waste.

NOTED: members to respond on an individual basis.

b. Resident – suggestion to relocate bin currently sited near five bar gate to the bench near football pitch on Siston Common.

RESOLVED: litter bin to remain in situ, purchase of an additional bin to appear as an agenda item on the August agenda.

c. Resident – regarding road traffic incident on Siston Lane where the resident was hit by a car plus follow-up enquiries with Highways, South Glos Council. Members noted Highways had responded to both the parish council and resident and provided the parish council with further details about Siston Lane being put forward and included on the Highways Investigation list from which schemes are assessed and the top 15 move forward for part or full implementation of recommendations made.

RESOLVED: Clerk to provide District Councillor, Stephen Reade with information about the incident and subsequent response from Highways with a view to seeking his opinion on whether any immediate steps could be taken e.g. reducing speed limits in order to improve safety for pedestrians.

d. Resident – regarding noise nuisance caused by Midland Spinner on Friday and Saturday evenings. Members were advised Clerk had provided resident with information on how to record episodes with South Glos Council.

ACTION: Clerk to advise resident to also complain to the Police each time as complaints were taken into account when liquor licenses were due for renewal.

e. South Glos Council – consultation on Kingswood Park National Lottery fund application with an invitation to meet to discuss proposals. Members noted and were content with proposals but would be happy to meet to receive fuller information.

ACTION: Clerk to invite Officer to attend August or September meeting.

f. Oldland Parish Council – Chair and Clerk invited to attend de-brief Skate Park meeting at Cadbury Heath Hall, 8th August 7.00 pm.

ACTION: Clerk to confirm attendance.

g. Resident – to complain about the overgrown vegetation at the bund. Members were advised the Clerk had reported the complaint to Streetcare, SGC.

NOTED.

56. Accounts for Payment

RESOLVED: all future payments, where possible to be arranged by BACS.

Cllrs Stacey, Bryant and Gibbs were instructed, by Council, to authorise the on-line payments for the following items as set out on monthly reconciliation approval form:

1. NEST pension provider – auto enrolment – Direct Debit - £115.13

2. SGC – 2nd instalment bund project - £11,045.72

3. E. Kenny – salary, expenses - £1330.68

4. Mr F A Bryant – allotment prizes - £75.00

57. Any Other Business – for information purposes only

a. Cllr. Gibbs – update following attendance of the Town and Parish Council forum.

b. Cllr. Hackett – update on Friends of Siston Commons activities:

1. 4 Ancient Commons signs had arrived and would soon be installed.

2. A MacMillan coffee morning had been held.

3. The group were trying to expand membership.

4. A Picnic Day had been held in Felicity Park.

c. Cllr. Bryant – to request an update be sought from the Ward Councillor about the current position with regard to the M4 Junction 18A.

ACTION: Clerk to make enquiries and arrange for matter to appear as an agenda item for review at the next meeting.

d. Cllr. Bryant – improvements needed to one of the four allotment plots as notified had not been met therefore, tenant to receive quit notice.

ACTION: Clerk to issue quit notice and provide Cllrs. Stacey and Bryant with a copy of the current waiting list.

e. Cllr. Stacey to request, as full complement of members should be in place, that establishing council committees appears as an agenda item – Finance, Planning and Allotment.

ACTION: Clerk to include on August agenda.

Date of next meeting: Thursday 15th August, 2019 - 7.30 pm

Meeting closed at 21.30

Confirmed and signed Chairman.....

Date.....