

**Minutes of the proceedings of the Siston Parish Council meeting held on Thursday 21<sup>st</sup> March 2019 commencing at 7.30pm (view online at [www.sistonparishcouncil.org.uk](http://www.sistonparishcouncil.org.uk))**

**Present** - Councillors' John Hunt, James Hackett, Alan Bryant, Andrew Stacey, Paul Jermy, Pete Goodman and Ian Adams.

**192. Apologies for Absence received**

a. The Chair advised members that, regrettably, he had received a letter of resignation from Cllr Gloria Smith. The Chair suggested that a Thank You card be signed by all and that he would personally write a letter of sincere thanks to Cllr Smith in recognition of her years of service to the community. All agreed.

**193. Declarations of Interests under the Code of Conduct adopted 19<sup>th</sup> July, 2012**

a. Cllr. Bryant advised members of an interest in item 15b Kingsway Park.

**194. Minutes of the Meeting of Thursday 21<sup>st</sup> February, 2019**

**Resolved:** the minutes were passed and duly signed by Cllr. Hunt as a correct record. (NB admin error noted post meeting ref date of minutes passed, now amended).

**195. Public Participation**

a. Two residents were in attendance to observe proceedings.

**196. Matters arising**

- a. Allotments – members were advised that all plots had now been let and that all tenancy agreements had been received. The total rent collected was £740.00 of a possible £760.00 – one plot had been let free of charge for 2019 due to its poor condition.
- b. Asset checks – members were advised that a record of all asset checks conducted by members had been received.
- c. Warmley Community Garden Group – members were advised that a letter of thanks from the Treasurer had been received in relation to the grant provided for refurbishment of the gas lamppost.

**197. Common Land**

- a. Cllr. Hackett updated members on:
1. 'Ancient Commons' signage - at a meeting with Matthew Lipton, Commons Stewardship Office, SGC, Mr Lipton confirmed that SGC would fund the purchase of 4 signs – two signs for Siston Common, one for Webbs Heath and one for Goose Green at a cost of £3,000.00. The position of the signs would be decided at a meeting on 26<sup>th</sup> March. Mr Lipton was to confirm the position of signs with

Highways and confirm whether they would be covered under SGC's insurance. The Kingswood Ramblers have confirmed they will assist with the installation.

2. Following a recent complaint received from a resident by Planning Enforcement that the bench installed near the Gin House/Dramway blocked the right of way, it was confirmed that the positioning of the bench had been checked and it was felt did not pose any issues with regard to access.

3. The Friends of Siston Commons had received a complaint that whilst much work had been done on the Commons no work had been carried out at Goose Green. Cllr. Hackett confirmed work here had been planned.

4. Cllr. Hackett confirmed that a Field Day Picnic on 6<sup>th</sup> July had been registered and it was hoped it would prove to be a well-attended event. Timings had yet to be confirmed. Cllr. Hunt suggested the event could be promoted in the upcoming newsletter – Cllr. Hackett to provide Clerk with details for inclusion.

b. Members raised no matters to be investigated. All joined in the assertion that 'the Friends of Siston Commons group are doing a great job'.

**198. Parish Plan**

a. Members, having received an electronic version of the publication prior to the meeting, agreed no further amendments were required.

**Resolved:** members approved the summary version of the Parish Plan.

b. Members discussed Nick Carter, Parish Plan Consultant's suggestion that the Parish Plan be subject to public consultation.

**Resolved:** members unanimously approved that the Parish Plan be adopted for publication and circulation by Siston Parish Council without further consultation.

c. Members were provided with details of the quote received of £474.00 for printing 300 copies of the Parish Plan.

**Resolved:** members approved the printing of 300 copies (from contingency funds) and suggested they be distributed as follows: - 200 copies to Friends of Siston Commons, copies made available to Heritage sites and Warmley Community Centre plus widely circulated amongst officers at South Glos Council. The remainder to be retained by the Clerk for any future enquiries.

**199. Newsletter 2019**

a. Members, having been provided with an electronic version of the newsletter prior to the meeting, apart from the addition of the details of the Field Day Picnic event, made no further recommendations for amendment. Members were advised that the printing cost of the newsletter, to include the PRoW map, and distribution cost was held at 2017 prices i.e. £528.00.

**Resolved:** members approved the printing of the newsletter for distribution w/c 1<sup>st</sup> April.

### **200. Parish Map**

a. Members were advised of the further information received from the company, Images by Hand, about the cost, style, content and timeframe to produce a Siston parish map. Members discussed what the map could contain/display and the value of using current CiL funds available of £735.00 (which the SGC CiL officer had confirmed could be used for this purpose) to cover the cost of £500.00. As members opinion was divided on the use/need for a parish map, the decision was put to a vote.

**Resolved:** five members for, 2 members against therefore the motion was carried and the Clerk was asked to progress further with a view to a working party (possibly Cllrs. Hunt, Bryant and Hackett) determining what the map should highlight.

### **201. Finance**

a. Members were provided with and reviewed the 2018/19 accounts summary.  
b. Members were advised the Clerk was making enquiries about the procedures to adopt in the event insufficient signatories were re-elected at the May elections in order to have the facility to meet bill payment commitments until such a time when the bank mandates could be updated.

### **202. A4174 Ring Road/Wraxall Road through roundabout proposal**

a. Cllr. Hunt, having attended the recent public consultation events hosted by South Glos Council, shared his view that it was disappointing that only one scheme had been presented by SGC and that he felt the through-about roundabout would prove difficult to negotiate by motorists and, whilst at peak times, this section of highway did get congested he felt there was a greater need to address the congestion created at the roundabout connecting the A420 to the ring road near Warmley Community Centre and finally, the cost of circa £6million was excessive and a reduced fully signalised crossroad would address the congestion issues. Cllr. Hunt, on this basis, invited members to review and discuss his proposed response to the consultation. As members did not concur, the proposition was put to a vote.

**Resolved:** 4 members for, 2 members against and 1 abstained therefore the motion was carried, Clerk to submit comments as presented by Cllr. Hunt.

### **203. Skate Park**

a. Members were advised that Cllr. Hunt was to attend a Skate Park meeting tomorrow, 22<sup>nd</sup> March when it was hoped there would be updates received on the coal mining and services surveys plus the need for planning approval and therefore the subsequent impact of findings on the proposed design of the Skate Park. It was acknowledged that time was of the essence as the awarded grants were time sensitive.

### **204. Change of condition ref. parking near Scout Hut, Warmley Forest Park**

a. Cllr. Adams informed members he had not received an update from Tina Rainey, Open Spaces, SGC about the application made to Planning Services to arrange for a change of condition attached to the planning consent so the car park near the Scout Hut could be used by other visitors to the site. Cllr. Adams advised members he would follow this up.

**Resolved:** Cllr. Adams to update members with information when received.

### **205. Planning**

a. Planning Applications – see attached.  
b. Planning Decisions – see attached. A typographical error was noted in relation to one of the decisions in relation to The White Harte, 111 London Road regarding the description of what was proposed in the application.

**Resolved:** Clerk to provide members with clarification.

### **206. Correspondence**

a. SGC – Election posters for inclusion on noticeboards.  
NOTED.

b. Resident and Trustee, Warmley Brassworks Trust – to seek support from members in approaching the owner/agent to ascertain if they would consider an alternative option than the proposed addition of 5 caravan bases at Kingsway Park via a recent planning application suggesting the area could be retained and landscaped to provide car parking and access to the heritage sites nearby – Warmley House Gardens and Dalton Young complex – and providing access to the Gardens from Tower Lane.

**Resolved:** members asked the Clerk to write to the applicant to enquire if they would be amenable to discussing this alternative option in more detail.

c. Swift Sport Coaching – promoting the use of its services in offering sports activity events for children.

NOTED.

### **207. Warmley Community Centre**

a. In the absence of Cllr Smith, Cllr. Adams advised he had attended two recent meetings and that an EGM, where a resolution to amend the deeds would be tabled to progress the CIO process, was scheduled to take place on 27<sup>th</sup> March 2019. Once adopted, Siston Parish Council could then arrange to appoint a legal representative in order to facilitate the removal of the council as custodial trustees which is necessary for Warmley Community Centre to gain Registered Charity status.

Cllr. Hunt took the opportunity (as Cllr. Adams was unable to attend the April

meeting) to say to all members that much had been achieved in recent years – bund, beacon, skate park – and that members had worked well as a team but that special thanks must go to Cllr. Adams for taking a lead role in many of these projects and added that Cllr. Adams, whilst not standing for re-election, had kindly offered to continue to organise the Remembrance Day events. All joined Cllr. Hunt in offering their appreciation in recognition of Cllr. Adams significant contribution.

**208. Members External Committees**

Updates received:

- a. Cllr Adams – advised members that the Signal Box meeting had been postponed but the group had been successful in securing a grant of £2,000.00 which would be used for painting the Signal Box.
- b. Cllr. Bryant – to advise members of the new exhibition about Oldland and Bitton would be on display from April.

**209. Accounts for Payment**

1. Councillors’ Hunt, Goodman and Stacey were instructed, by Council, to authorise the on-line/cheque payments for the following items as set out on monthly reconciliation/cheque approval form:

- 1. NEST pension provider – auto enrolment – Direct Debit - £112.86
- 2. HMRC – PAYE - £950.09
- 3. E. Kenny – salary, home working allowance and expenses – on-line payment - £1,417.55
- 4. South Glos Council – localism charge - £216.47
- 5. ALCA – annual subscription - £628.28
- 6. SLCC – annual subscription - £175.00

**210. Any Other Business** – for information purposes only

- a. Cllr. Adams to express his thanks for the support of the Chair, vice Chair and Clerk and of his fellow members. He went on to say it was with regret he was not standing for re-election as he had enjoyed working on behalf of the community.
- b. Cllr. Stacey to enquire about the conditions attached to the McBraida planning consent in relation to planting trees and screening, as he said more trees had been cut down but none of the re-planting had taken place.

**Resolved:** Clerk to write to Planning and Planning Enforcement to enquire if McBraida were compliant with the conditions attached to planning consent.

**Date of next meeting: Thursday 18<sup>th</sup> April, 2019.**

**Meeting closed at 21.35**

**Confirmed and signed Chairman.....**

**Date.....**