

## Siston Parish Council

To All Members - there is to be an ordinary meeting of the Parish Council on Thursday 16<sup>th</sup> April, 2020 to be held by video conferencing (NB meeting restricted to 40 minutes). You are hereby summoned to attend. The Agenda is as follows:

### 7.30 pm

#### 1. To note apologies for absence.

#### 2. To receive Declarations of Interest under the Code of Conduct adopted 16<sup>th</sup> May, 2019.

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Chair prior to the meeting in order to expedite matters at the meeting itself.

#### 3. Minutes:

a. To receive and confirm as a correct record the minutes of the proceedings of the Council meeting held on 20<sup>th</sup> February, 2020.

**4. Public Participation** Any resident of Siston parish or persons affected by decisions taken by the Council may address this meeting (for no more than five minutes) to present a petition or make a statement. In order to participate by video link please contact the Clerk to make arrangements – [sistonpc@gmail.com](mailto:sistonpc@gmail.com) telephone 07946 858048.

### 7.40 pm

#### 5. Future meetings and arrangements for audit

- a. Members, following advice received from NALC, to consider:
1. whether to hold annual parish council meeting 2020 (remotely)
  2. deferring Annual Parish Assembly until 2021
  3. Chair remaining in office until 2021
  4. frequency of future full council meetings
  5. if guidance in hand, arrangements for completion of audits
  6. remote decision making

### 7.50 pm

#### 6. Finance

- a. Clerk to provide members with statement of accounts 2019/20.  
b. Members to receive In Year Assurance report following internal audit conducted February.  
e. Members to review current position with regard to HSBC and NS&I mandate amendments.

### 7.55 pm

#### 7. Planning

- a. Planning Applications - to receive a report on any new Planning Applications.  
b. Planning Decisions - to receive details of any Planning Decisions Notified.

### 8.00 pm

**8. Correspondence** Council to be advised of pertinent communication received since last meeting.

- a. SGC – Brunel play area

### 8.00 pm

#### 9. Accounts for Payment

- a. Council to receive monthly cash reconciliation incorporating accounts presented for payment.

### 8.10 pm free session ends

*Ellen Kenny*

Ellen Kenny

Clerk for Siston Parish Council

Date of next meeting: Thursday 21<sup>st</sup> May, 2020 TBC