

Siston Parish Council

To All Members - There is to be an ordinary meeting of the Parish Council on Thursday 19th March, 2020 to be held at the Warmley War Memorial Hall & Community Centre. You are hereby summoned to attend. The Agenda is as follows:

7.30 pm

1. To note apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 16th May, 2019.

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Chair prior to the meeting in order to expedite matters at the meeting itself.

3. Minutes:

a. To receive and confirm as a correct record the minutes of the proceedings of the Council meeting held on 20th February, 2020.

4. Public Participation Any resident of Siston parish or persons affected by decisions taken by the Council may address this meeting (for no more than five minutes) to present a petition or make a statement.

7.40 pm

5. Matters Arising - for information only.

a.

7.45 pm

6. District Councillor reports:

a. Members to receive reports and updates from District Councillors:

- Steve Reade
 - Warmley Forest Park – attenuation pond – update following meeting with Open Spaces
- Samuel Bromiley – members to receive written update provided
 - Parking – change of condition attached to planning - near Scout Hut
 - Crane Close – overgrown trees – pruning works

8.00 pm

7. Councillor vacancies

a. Members to review any nominations received by Electoral Services, SGC and/or consider co-option possibilities with a view to filling Commons and Warmley Ward vacancies.

8. A420

a. Members to receive response from Highways, SGC in relation to members suggestions on ways to improve exiting the Ring Road near Tesco forecourt/store.

9. Commons

a. Cllr. Hackett to provide an update on any meetings with Commons Stewardship Officer, SGC and activities of Friends of Siston Commons.

8.20 pm

10. V. E. Day event

a. Cllr. Bryant to provide members with a review of the plans in place for the 8th May event.
b. If in hand, Clerk to provide details of any grants awarded to date.

8.30 pm

11. Newsletter April 2020

a. Members to review newsletter with a view to approving for print and distribution April.

8.35 pm

12. Finance

- a. Clerk to provide members with statement of accounts 2019/20.
- b. Members to receive In Year Assurance report following internal audit conducted February.
- c. Due to recommendation of Internal Auditor, members to be reminded of the rules governing committees and the need to ensure all committees are quorate in order to manage risk.
- d. Asset Inspection rota amended to reflect Internal Auditor's recommendation that guidelines on issues to report should be included together with date assessed.
- e. Members to be advised HSBC mandate changes arranged at the February meeting were not acceptable and mandate needs to be revisited.
- f. Cllr. Jermy to explain the reporting procedures in relation to the defibrillator with a view to asking members to approve fee of £4.99 per month if QR code used for electronic reporting.

8.45 pm

13. Planning

- a. Planning Applications - to receive a report on any new Planning Applications.
- b. Planning Decisions - to receive details of any Planning Decisions Notified.
- c. Planning for the Future – Cllr. Hunt to provide members with any new information about future planning proposals for larger developments being considered in the parish.

9.00 pm

14. Allotments

- a. Members to receive any items of interest or concern in relation to the Station Road allotment site.

15. Correspondence Council to be advised of pertinent communication received since last meeting.

a.

9.15 pm

16. External Committees

- a. Members to receive updates on any external meetings attended.

17. Accounts for Payment To authorise expenditure on items submitted; Chairman and two members to sign.

- a. Council to receive monthly cash reconciliation incorporating accounts presented for payment.

9.20 pm

18. Any Other Business Items to be put forward for next agenda.

Ellen Kenny

Ellen Kenny
Clerk for Siston Parish Council

Date of next meeting: Thursday 16th April, 2020