

## Siston Parish Council

**To All Members - There is to be an ordinary meeting of the Parish Council on Thursday 21<sup>st</sup> February, 2019 to be held at the Warmley War Memorial Hall & Community Centre. You are hereby invited to attend. The Agenda is as follows:**

### **7.30 pm**

**1. To note apologies for absence.**

**2. To receive Declarations of Interest under the Code of Conduct adopted 19<sup>th</sup> July, 2012.**

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Chair prior to the meeting in order to expedite matters at the meeting itself.

**3. Minutes:**

a. To receive and confirm as a correct record the minutes of the proceedings of the Council meeting held on 17<sup>th</sup> January, 2019.

**4. Public Participation** Any resident of the Siston Parish area or persons affected by decisions taken by the Council may address this meeting (for no more than five minutes) to present a petition or make a statement.

**5. Matters Arising** - for information only.

### **7.55 pm**

**6. Common Land**

a. Cllr. Hackett to provide members with any update on matters discussed at meetings held with Open Spaces, SGC and any other matters felt relevant.

b. Members to provide Cllr. Hackett with any questions/areas of interest to pursue with the Open Spaces team at the next scheduled meeting.

### **8.20 pm**

**7. Allotments**

a. Members to receive update on rents received/outstanding and action taken to secure any outstanding rents.

b. Members to receive update on vacant plots and action taken to re-let.

### **8.40 pm**

**8. Asset checks**

a. Cllr. Jermy to provide review of assets as per rota and highlight any that it is felt require repair/maintenance.

b. Following assessment of the damaged Welcome to Warmley sign near Deanery Road, Cllr. Hunt to provide members with his opinion on what is required – repair or replacement.

**9. Parish Plan**

a. Members, having received a copy of the draft summary version of the Parish Plan produced from document provided by Nick Carter, Consultant prior to the meeting, to agree printing and publication of same.

#### **10. Newsletter 2019**

- a. Members to consider possible topics/items for inclusion in the planned March/April annual publication.

#### **11. Finance**

- a. Clerk to provide members with statement of accounts 2018/19.

#### **8.55 pm**

#### **12. Change of condition ref. parking near Scout Hut, Warmley Forest Park**

- b. Cllr Adams to inform members of what would be required in order to apply to change the condition attached which prevents the car park near the Scout hut from being used as a car parking facility for other users.

#### **13. Planning**

- a. Planning Applications - to receive a report on any new Planning Applications.
- b. Planning Decisions - to receive details of any Planning Decisions Notified.

#### **9.00 pm**

#### **14. Joint Local Transport Plan consultation**

- a. Members, following review of consultation documents provided prior to the meeting, to consider whether to register any views on where investment in transport should be focussed.

#### **15. Correspondence** Council to be advised of pertinent communication received since last meeting.

- a. SGC – footpath upgraded to bridleway Cann Lane to Highfield Farm (Homeapple Hill), Siston
- b. SGC – consultation Early Help Strategy for Children, Young People & Families
- c. SGC – consultation – Street Trading Policy review
- d. SGC – consultation – Planning Service reviews
- e. SGC – Active in Life – flyer to promote the range of activities and information available in South Glos

#### **9.10pm**

#### **16. Warmley Community Centre**

- a. Cllr Smith to update members on any matters that may be of interest but principally, progress towards amendment of the constitution.

#### **17. Members External Committees**

- a. Council representatives to provide Council with an update on activities.
- b. Members to consider Town & Parish Council Forum report circulated prior.

#### **9.20 pm**

#### **18. Accounts for Payment** To authorise expenditure on items submitted; Chairman and two members to sign.

- a. Council to receive monthly cash reconciliation incorporating accounts presented for payment.

#### **9.25 pm**

#### **19. Any Other Business** Items to be put forward for next agenda.

Ellen Kenny

**Clerk for Siston Parish Council**

**Date of next meeting:** Thursday 21<sup>st</sup> March, 2019