

## Siston Parish Council

**To All Members - There is to be an ordinary meeting of the Parish Council on Thursday 21<sup>st</sup> November, 2019 to be held at the Warmley War Memorial Hall & Community Centre. You are hereby summoned to attend. The Agenda is as follows:**

### **7.30 pm**

**1. To note apologies for absence.**

**2. To receive Declarations of Interest under the Code of Conduct adopted 16<sup>th</sup> May, 2019.**

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Chair prior to the meeting in order to expedite matters at the meeting itself.

**3. Minutes:**

a. To receive and confirm as a correct record the minutes of the proceedings of the Council meeting held on 17<sup>th</sup> October, 2019.

**4. Public Participation** Any resident of Siston parish or persons affected by decisions taken by the Council may address this meeting (for no more than five minutes) to present a petition or make a statement.

### **7.40 pm**

**5. Raleigh – Humber Cycle sign**

a. Members to receive correspondence received from Planning, South Glos Council and actions taken in relation to the preservation of the Raleigh-Humber Cycle sign.

### **7.55 pm**

**6. Matters Arising** - for information only.

### **8.00 pm**

**7. Bund funding**

a. If in hand, members to review correspondence received in relation to enquiries made of South Glos Council about a change in policy which resulted in part funding being available for the installation of a bund in Alveston when no funding had been available for the bund installed in Siston parish.

### **8.05 pm**

**8. Commons**

a. Members to receive report from Cllr. Hackett providing an update on any meetings with Commons Stewardship Officer, SGC and activities of Friends of Siston Commons.

### **8.10 pm**

**9. Remembrance Day service**

a. Members to review the event with a view to noting any changes/improvements to take into account for 2020.

**10. VE Day 75 Celebrations**

a. National event weekend 8<sup>th</sup> – 10<sup>th</sup> May – members to consider which date to hold event and arrange to set up a committee/lead member to be responsible for organising event/s and community groups participation.  
b. Members to consider early booking of band to ensure availability.

### **8.20 pm**

**11. Finance**

a. Clerk to provide members with statement of accounts 2019/20.

- b. Members to receive final 2020/21 budget and Precept Justification papers with a view to raising any queries with the Finance Committee - final decision to approve Precept request to be sought at the December meeting.
- c. Members to consider adding, to the 2020/21 budget, provision for conservation works to the Raleigh-Humber cycle sign.
- d. Members to receive notification of meeting room hire rent increase.
- e. Members to receive Health and Safety (inc. Lone Worker and Eye tests) policy with a view to approving and adopting to meet Internal Auditor recommendation – forwarded prior for consideration.
- f. Members to determine whether to apply an increase in allotment rents 2021.

#### **8.40 pm**

#### **14. Planning**

- a. Members to receive from Cllr. Hunt Joint Spatial Plan report with appendix 1 & 2 – forwarded prior.
- b. Planning Applications - to receive a report on any new Planning Applications.
- c. Planning Decisions - to receive details of any Planning Decisions Notified.

#### **9.00 pm**

#### **15. Allotments**

- a. Members to receive any items of interest or concern in relation to the Station Road allotment site.
- b. Members to review tenancy agreements and amendments with a view to approving for use 2020.

#### **16. Correspondence** Council to be advised of pertinent communication received since last meeting.

- a. Resident – incident Siston Lane.
- b. Resident – incident Siston Lane.
- c. Resident – Remembrance Day service.

#### **9.15 pm**

#### **17. External Committees**

- a. Members to receive updates on any external meetings attended.

#### **18. Accounts for Payment** To authorise expenditure on items submitted; Chairman and two members to sign.

- a. Council to receive monthly cash reconciliation incorporating accounts presented for payment.

#### **9.25 pm**

- 19. Any Other Business** Items to be put forward for next agenda.

*Ellen Kenny*

Ellen Kenny

**Clerk for Siston Parish Council**

**Date of next meeting:** Thursday 19<sup>th</sup> December 2019