

**Minutes of the proceedings of the Siston Parish Council meeting held on Thursday 16<sup>th</sup> January 2020 commencing at 7.30pm (view online at [www.sistonparishcouncil.org.uk](http://www.sistonparishcouncil.org.uk))**

**Present** – Parish Councillors Andrew Stacey (Chair), John Hunt, Jacquie Stephens, James Hackett, Pippa Maytham and Jonathan Maytham and District Councillors Steve Reade and Kim Scudamore.

**143. Apologies for Absence**

None received.

Members advised that Becky Tose had resigned.

**ACTION:** Clerk to seek advice from SGC regarding whether advertising the vacancy should be Ward specific or generally across the parish of Siston.

**144. Declarations of Interests under the Code of Conduct adopted 19<sup>th</sup> July, 2012**

None declared.

**145. Minutes of the Meeting of Thursday 19<sup>th</sup> December 2019**

Resolved: the minutes were passed and duly signed by Cllr. Stacey as a correct record.

**146. Public Participation**

One resident in attendance to observe proceedings.

**147. District Councillor reports**

a. District Councillor Steve Reade in attendance:

- Siston Lane – review meeting arranged with Highways, SGC w/c 20<sup>th</sup> January
- Pond, Warmley Forest Park – Environment Agency, due to budget restraints, cannot fund repair of sluice gate. Cllr. Reade to approach SGC with a view to arranging loan to E.A. to fund work.
- Brunel play area litter bin and relocation of litter bin near Sunny View – no progress, to be followed up

Clerk advised that Cllr. Bromiley had been contacted and asked to provide an update on matters outstanding if unable to attend tonight's meeting (as instructed by members) but had received no reply.

**148. Parish council committees and external representatives**

The Chair expressed the importance of members, appointed to committees, participating fully and asked if any members were experiencing difficulties.

Committee members to remain unchanged.

Due to Councillor resignation, Cllr. Stephens appointed as representative for Community Garden and Signal Box Group.

Cllr. Pippa Maytham expressed an interest in being appointed as representative for Warmley Community Centre. Cllr. Maytham to confer with Cllr. Jermy, current representative.

Town and Parish Council Forum 22<sup>nd</sup> January – Cllr. Stephens to attend as Cllr. Stacey on holiday.

NB District Councillor Kim Scudamore joined the meeting.

**149. Bund funding**

a. Clerk advised members Ben Burton (relevant Cabinet Member, South Glos Council) had responded to advise there would be no change in the stance taken and therefore there would be no retrospective funding contribution towards the cost of installation of the bund or contribution in recognition of the costs saved by South Glos Council as a result of the installation. Cllr. Hunt explained the lengths the parish council had gone to in order to install the bund and expressed his sincere disappointment that no retrospective financial contribution would be forthcoming.

**150. Commons**

a. Cllr. Hackett updated members on recent Friends of Siston Commons activities:

- November - Tree Week event hosted by South Glos Council Warmley Forest Park – successful
- December – trees planted at Norman Road to improve hedge
- January – Open Spaces, South Glos Council – topics covered Page Park, Climate Change and Woodland Trust
- Ancient Common signs to be installed at Goose Green and Siston Common. Bridgegate Common sign to be purchased soon
- Kings Meadow Group, Fisher Road – attended meeting
- Climate Change Strategy, South Glos Council – FoSC's member to attend

b. Members considered FoSC's comments expressed at the groups AGM that there were insufficient litter/dog waste bins in the parish and alternative ways to fund the purchase/installation cost of £522.00 per bin and the weekly emptying charge of £260.00 per annum by perhaps seeking sponsorship from local businesses.

**ACTION:** Clerk to make enquiries of South Glos Council on the possibility of attaching advertising signage to bins and of neighbouring parish councils to see if any have experience of alternative ways of funding litter bins plus arrange for a specific agenda item to be included at the February meeting to assess possibilities in greater detail.

### **151. VE Day event**

In the absence of Cllrs. Bryant and Tose, item not covered, Chair to make enquiries with councillors direct on status of planning for event to date.

### **152. Newsletter April 2020**

a. Members reviewed the possible topics to include and agreed the following editorial pieces be provided to the Clerk by 22<sup>nd</sup> February:

Cllr. Bryant – VE Day event, Garden competition and Heritage Museum

Cllr. Stephens – litter bins, pond Warmley Forest Park and trees

Cllr. Pippa Maytham – Climate Change, Warmley Community Centre and parish map

Cllr. Hackett – Commons and Friends of Siston Commons

Cllr. Hunt – Raleigh-Humber Cycle sign and planning

Clerk – contact Community Garden and Signal Box Group, arrange inclusion of reporting of Off Road Motorcycles on Commons, South Glos Council Handyman Service, defibrillator postcodes

### **153. A420 High Street, Warmley**

a. Cllr. Stephens expressed continuing concerns regarding the volume of traffic and HGV's using the A420 and resultant pollution, inconsiderate/dangerous parking in and around roads near local businesses and called for further enquiries to be made of Highways, South Glos Council on what measures can be considered to address these concerns.

Cllr. Stacey added the traffic and congestion was a problem at the mini roundabouts near The Griffin pub and suggested pollution levels should also be monitored at this location.

District Councillors Reade and Scudamore advised the A420 from the Ring Road to Goldney Avenue were included in South Glos Councils' Air Quality Management Plan and pollution levels were monitored but results were not qualified in any other way that is, action on poor air quality results were not acted upon/enforced.

b. Clerk advised notification had been received about the 18t weight restriction to be introduced on A36 Bath Cleveland Bridge and diversions included the A420 through Warmley.

**ACTION:** Clerk to write to Highways, South Glos Council to express concerns and request pollution monitoring be undertaken on A420 and at Bridgegate.

### **154. Finance**

a. Members were advised the Finance Committee had conducted an internal audit of the councils accounts prior to the meeting and found records were in good order.

b. Members were provided with the 2019/20 account summary and, once checked, the HSBC account statements were duly signed by the Chair, Andrew Stacey.

b. The Clerk advised, following enquiries made, South Glos Council confirmed CIL funds held in cash reserves could be used to cover, retrospectively, the approved purchase of a bench for the Community Garden and Signal Box group for siting on the Bristol to Bath Pathway and the potential purchase of the interpretation panel for siting in Felicity Park.

**RESOLVED:** members unanimously approved the purchase of the bench (approved at the December meeting) be met by CIL funds held in cash reserves.

c. Members received the request from Open Spaces, South Glos Council that the parish council fund the installation of the recently manufactured interpretation panel at a cost of £485.00 due to South Glos Council recently applying limits on expenditure.

**RESOLVED:** members unanimously approved the installation cost be met from CIL funding held in cash reserves, Clerk to make necessary arrangements.

d. Due to the absence of Cllr. Jermy, consideration of meeting defib QR code fee to be deferred until February.

### **155. Planning**

a. Planning Applications – see attached.

Cllr. Hunt provided members with a detailed review of the concerns expressed by residents and of the parish councils' reservations with regard to transport in relation to the Goldney Avenue and Bridge House Farm planning applications.

b. Planning Decisions – see attached.

c. Cllr. Hunt had no matters to report in relation to larger development proposals at this time.

### **156. Allotments**

a. The Clerk advised members that all rent payments had been received, a total of £780.00, but a tenant had not returned a signed copy of the tenancy agreement in spite of three separate requests.

**ACTION:** Allotment Committee to pursue with tenant.

### **157. Correspondence**

a. Resident – to report another road traffic accident on Siston Lane – covered earlier – District Councillor Reade to meet with Highways, South Glos Council.

b. District Councillor Steve Reade – to report pothole near Trubody's Yard had been reported for attention.

c. Resident – forwarding correspondence from Environment Agency regarding repair of sluice gate Warmley Forest Park pond – covered earlier - District Councillor Steve Reade to follow up.

d. Resident – to request expression of support from parish council to support request that Royal Mail refer to Whistle Road as within Siston not Mangostfield.

**RESOLVED:** Clerk to confirm council would support the principle that all properties

within the parish boundary be recorded as Siston.

e. Resident – to advise of a broken panel and make a further request that the parish council reconsider fitting metal bars on bus shelters in order to secure plastic panels.

**RESOLVED:** Clerk to advise resident the broken panel on the bus shelter will be checked and repairs arranged as necessary but the view on installing metal posts has not changed.

f. Resident – to query lorries from recycling centre regularly using the 7.5 weight restricted route along Carsons Road on a regular basis that is, in addition to usual collection days.

**ACTION:** Clerk to follow up on initial enquiries made with South Glos Council and report back.

**158. External Committees**

No reports received.

**159. Accounts for Payment**

a. Cllrs. Stacey, Stephens and Pippa Maytham (Gibbs) were instructed, by Council, to authorise the on-line and cheque payments of the following items as set out on monthly reconciliation approval form:

1. NEST pension provider – auto enrolment – Direct Debit - £115.13
2. Warmley Community Centre – grant CCTV - £1,000.00
3. E. Kenny – salary & expenses - £1,342.82
4. Kingswood Heritage Museum Trust – grant defibrillator - £500.00

**160. Any Other Business** – for information purposes only

a. District Councillor Kim Scudamore advised members that, as there appeared to be a misunderstanding among the stakeholder group, it was intended to write to all residents to provide clarity regarding the proposals in relation to the Mangotsfield Sort It Centre expansion plans.

**Date of next meeting: Thursday 20<sup>th</sup> February, 2020**

**Meeting closed at 21.28**

**Confirmed and signed Chairman.....**

**Date.....**