

Siston Parish Council

To All Members - there is to be an Annual Meeting of Siston Parish Council on Tuesday 4th May 2021 at 7.00 pm to be held by Zoom video conferencing.

Ali Adams is inviting you to a scheduled Zoom meeting.

Topic: Annual Parish Meeting - Siston Parish Council

Time: May 4, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87910645826?pwd=bjJU2FXSURXTzFiVS9wUDh1MGlOdz09>

Meeting ID: 879 1064 5826

Passcode: 911850

Members are hereby summoned to attend. The Agenda is as follows:

7.00 pm

1. Election of the Chair for the year 2021/22.
2. Chair's - Acceptance of office
welcome.
3. Apologies for absence.
4. To receive Declarations of Interest under the Code of Conduct adopted 16th May, 2019.

Members who consider that they have an interest to declare are asked to:

- a) State the item number in which they have an interest
- b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

5. To appoint members to serve on the undermentioned committees

- a) Finance committee
- b) Planning committee

6. Annual review of the following

- a) Standing Orders
- b) Code of Conduct
- c) Financial Regulations

7. Confirmation of minutes

- a) To confirm the minutes as a correct record of the proceedings of the Annual Parish Meeting in April 2019.
- b) To confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 18th March 2021.

8. Public Participation.

All members of the press and public wishing to join the meeting should join and remain on 'mute'. It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

9. Finance

- a) Members to receive statement of accounts year to date – 2021/22
- b) Members to receive and approve Accounting statements for 2020/21 as required by the External Auditor.
- c) Members to review and consider response to Annual Governance Statement 2020/21 as required by the External Auditor.
- d) Members to receive Letter of Assurance from Internal Auditor.
- e) Council to receive statement of account vs Budget for 2021/22
- f) Clerk to provide updated Asset Register.
- g) Clerk to provide Council with a list of expected bills to be paid between now and the next meeting – scheduled for the 15th July 2021 but subject to the government Lockdown roadmap and restrictions for face to face meetings being lifted.

10. Annual return for the year ended 31st March 2021

- a) To receive the Financial Statement for 2020/21
- b) To approve Section 1 of the Annual Governance Statement for 2020/21
- c) To approve Section 2, Accounting statements for 2020/21

11. General Power of Competence

To confirm eligibility in accordance with the regulations.

12. St Anne's Church Magazine

Ideas needed.

13. Fiends of Siston Common.

Standing item – report sent ahead of meeting compiled by Cllr Hackett

14. The Week In

Copy approval

15. Humber Sign

Clerk to update Council on start date and contractor.

16. Queen's 70th Anniversary Celebrations

Council to decide if they wish to progress the idea of a Fete – presented by a resident. Resident is happy to progress and organise with support from a Council committee, if agreed.

17. Planning –

- a. Planning Applications - to receive details of new Planning Applications.
- b. Planning Decisions - to receive details of any Planning Decisions Notified.

18. Correspondence

(Any details forwarded prior for consideration)

19. Accounts for Payment.

Council to receive monthly cash reconciliation incorporating accounts presented for payment. (Forwarded prior for consideration)

20 . AOB

Items for consideration at next council meeting.

Ali Adams

Clerk for Siston Parish Council

Email:- sistonpc@gmail.com

Tel:- 07946 858048

Date of next meeting: (TBC)

(When coronavirus restrictions ease, monthly council meetings will be held at Warmley Community Centre).