

**Minutes of the proceedings of the Siston Parish Annual Meeting held remotely via Zoom on Tuesday 4<sup>th</sup> May 2021 commencing at 7.30pm**

**Present** – Parish Councillors Andrew Stacey (Chair), Alan Bryant, Jon Gadsden, Philippa Gibbs, James Hackett, Johnathon Maytham, Nathan Reed and Gloria Smith

**1. Election of Chair 2021-2022**

Councillor Bryant nominated Councillor Stacey as Chair, Councillor Smith Seconded this nomination. As no other nominations were received at the start of the meeting Councillor was duly elected as the new Chair for Siston Parish Council.

**2. Chair's acceptance**

Councillor Stacey accepted his election and welcomed everyone to the meeting. His signed acceptance of office was shown to all members present.

**3. Apologies for Absence**

None received.

Pippa Maytham and Johnathon Maytham joined at 19.15 after technical issues. James Hackett did not join the meeting until 19.45 apologies for the delay.

**4. Declarations of Interests under the Code of Conduct adopted 19<sup>th</sup> July, 2019**

None.

**5. To appoint members to serve on the undermentioned committees**

- a) Finance committee – Chair Gloria Smith, Andrew Stacey and Nathan Reed - **RESOLVED**
  - b) Planning committee – Chair – Jon Gadsden, Andrew Stacey and Alan Bryant - **RESOLVED**
  - c) Allotment committee – Chair – Alan Bryant, Jon Gadsden and Andrew Stacey – **RESOLVED**
- Further committee representations to be discussed at the next full council meeting.

**6. Annual Review of the following**

- a) Standing Orders – Remove the August break as Councillors wish to meet each month. Proposed – Alan Bryant, Seconded – Jon Gadsden
  - b) Code of Conduct – Proposed Andrew Stacey, Seconded – Nathan Reed
  - c) Financial Regulations – Proposed Andrew Stacey, Seconded – Alan Bryant
- ALL RESOLVED**

**7. Minutes of the Annual Parish Meeting April 2019**

**Resolved:** the minutes were passed and will be signed as a correct record when

Covid 19 lockdown restrictions have been lifted and meetings in person can be arranged.

**Minutes of the Meeting of Thursday 18<sup>th</sup> March 2021**

**Resolved:** the minutes were passed and will be signed as a correct record when Covid 19 lockdown restrictions have been lifted and meetings in person can be arranged.

**8. Public Participation**

A resident attended and spoke to the Council about the Speed Limit reduction on Siston Lane. Chair requested that the Clerk writes to SGC to comment on the incorrect notations on the recent documents.

**9. Finance**

- a) Members received accounts year to date for 2021/22. All approved.
- b) Members received Accounting statements for 2020/21 as required by the External Auditor. All approved.
- c) Members reviewed and considered the response to the Annual Governance Statement 2020/21. All approved.
- d) Members received and approved the account Vs budget for 2021/22
- e) Clerk informed Councillors about the plan to update the Asset register. Councillors approved register for this year 2021/22.
- f) Clerk informed Councillors about expected costs/bills that might come due in May/June when there are no further meetings. Known expenses as the point of meeting were Printer Ink, Zoom charges, Broadband and Virus Protection renewal.

**10. Annual return for the year ended 31<sup>st</sup> March 2021.**

- a) Financial Statement received and approved for 2020/21. **RESOLVED**
- b) Annual Governance Statement – Section 1 received from Auditor and signed off, approved by Council for 2020/21. **RESOLVED**
- c) Accounting Statement Section 2 received and approved by Council for 2020/21. **RESOLVED**

**11. General Power of Competence**

Council accepted power of competence,

**12. St Anne's Church Magazine**

The Chair spoke about an entry in the April where it was said that SPC had agreed to fund an educational officer, however this has not yet been discussed and should not of been published. Expenditure on Commons will be discussed at a future meeting. It was agreed to go on as an agenda item for July 2021.

**13. Friends of Siston Common**

James Hackett spoke about the work being done and he is hoping to come up with a project that Siston Parish Council can support in this current financial year.

**14. The Week In**

James Hackett – agreed to provide a piece about the commons around Siston Parish. Some photos will also be sent.

Alan Bryant – agreed to provide a piece about the Museum and the Friends of William Champion Gardens and their reopening etc

Nathan Reed – agreed to provide an article about walks in the area  
The Clerk will pull this all together and submit to The Week In and they will edit everything to their format.

**15. The Humber Sign**

Clerk provided an update that a new company Frenzy Design is to start on the sign in June this year as soon as the wall has dried out. The previous company has failed to respond to emails or telephone calls so an alternative was sought.

**16. Queen’s 70<sup>th</sup> Anniversary Celebrations/June 2022 Community Event**

After much discussion, as some Councillors were concerned about the event having a Religious, Military or Royalist inclination and it was felt that this would alienate members of the community, the Chair decided that he would talk to the resident who has offered to plan the event and see what can be reserved at this point, taking everyone’s concerns into account. Councillor Reade advised that the Clerk should contact SGC to advise what SPC proposes to spend the Grant on so that it can be held for that purpose. This is to be discussed again in July or August when an outline plan is known.

**17. Planning**

- a) Planning Applications – Outstanding applications were discussed no objections raised.
- b) Planning Decisions – all noted nothing to add.

**18. Correspondence**

Warmley Forest park – Councillor Reade raised the point that he was not able to access the Park with his car as a new combination lock has been put onto the entry gate. He has emailed SGC about it and asked for the code. Councillor Hackett advised that he has the code and he will provide that to The Clerk and it will be forwarded on to Councillor Reade.

**19. Accounts for Payment**

- a. Members received the monthly payment approval spreadsheet and authorised

the on-line payment of the following items:

- 1. A. Adams Salary - £714.78
- 2. HMRC Monthly payment - £221.26
- 3. A Adams Exps - £41.39
- 4. BHIB Insurance renewal - £602.04
- 5. SLCC Clerks Manual - £52.30
- 6. TDP Bench - £411.13
- 7. Cllr Bryant Exps - £16.94

**Resolved** - Members approved all payments.

**20. Any Other Business** – for information purposes only

An idea from Councillor Reed to encourage use of the Commons/Parish etc. To be added to Agenda for July 2021.

Councillor Hackett – would like to buy more commons signs to mark The Siston Conservation Area.

Member of the Public wanted to talk in July about village signs for Siston on entering and leaving.

**Date of next meeting: 15<sup>th</sup> July 2021 it is proposed that this will be held as a face to face meeting in Warmley Community Centre (subject to change if covid restrictions do not ease as planned.)**

**Meeting closed at 20.55**

**Confirmed and signed Chairman.....**

**Date.....**