

**Minutes of the proceedings of the Siston Parish Council
Meeting held at Warmley Community Centre, on Thursday
16th December 2021 commencing at 7.30pm**

Present – Parish Councillors Andrew Stacey Chair, Alan Bryant, Mandy Dixon, Jon Gadsden, Ros Mahoney and Nathan Reed

118. Apologies for Absence

James Hackett

**119. Declarations of Interests under the Code of Conduct adopted
19th July, 2019**

Ros Mahoney – Secretary of The Friends of Siston Common Group

120. Minutes Approved

Full Council Meeting – Thursday 18th November 2021

Resolved: the minutes were passed and signed as a correct record.

121. Public Participation

122. Friends of Siston Common - Education Officer

Due to current levels of Covid 19 it was agreed to cancel the presentation. A comprehensive report was sent in advance.

123. Warmley Forest Park Bench Graffiti

Council agreed to fund the complete removal of the Graffiti.

Proposed – Cllr Bryant. Seconded – Cllr Stacey

Resolved – all agreed

124. Finance

a) Members received accounts year to date for 2021/22 and the Bank reconciliation for November 2021. All approved.

b) Members received and approved the account Vs budget Year to Date 2021/22

c) Members reviewed the bank statements and all were approved.

d) Clerk presented the new Localism Contract from SGC for the bin waste collections in 2022/23. Members agreed to accept the contract.

Resolved – All agreed.

e) Clerk presented the In Year Audit report. Council agreed to accept its recommendations.

Resolved – All agreed.

f) Clerk advised of the room hire price increase at WCC.

Resolved – all agreed

125. Accounts for Payment

Members received the monthly payment approval spreadsheet and authorised the on-line payment of the following items for October 2021 -

1. A Adams – Salary - £715.38
2. HMRC - £219.97
3. A Adams Nov Exps - £51.87
4. D&M Property Services – Bench cleaning - £306.00
5. South Glos Audit fee - £636.00
6. WCC Room Hire Dec £30.00
7. Museum Room hire Nov - £30.00
8. GWR Skip Hire - £276.00
9. ALCA training course RMA - £40.00
10. ALCA training course – Budget AAD - £30.00
11. ALCA training course Budget RMA - £30.00
12. SGC Election Admin fee - £175.00
13. D&M Property – Bus shelter refund (paid twice) -£188.00

Resolved – all agreed

126. Councillor emails

Cllr Reed spoke to members about how to set up a new Parish email address. Members have been sent instructions. This is to be

revisited in January.

127. Ward Councillor update

No one in attendance.

128. Clerks update

The clerk updated on matters in the Parish.
Bus shelter refurbishment – clerk getting prices from three companies to refurb the shelters on Anchor Road.
Mounds Court Farm – Commons encroachment – meeting to be held on the 22/12/21 at 9.00am Chair to attend as an observer.
Councillor vacancy notices have been put on all notice boards. One interested person has been in touch. Chair to follow up.
Clerk advised members that there had not been any extra hedgerow cutting in Bitton or Oldland – The Commons officer has advised against additional cutting between Goose green and Webbs Heath.
Clerk to follow up with road narrowing suggestion.
Warmley Wheelers – thank you. Grant application form sent following recent break ins.
The Clerk confirmed that if a new lockdown was imposed by the government the existing Scheme of Delegation was still in place as agreed for Lockdown one.
New Parish Logo accepted.

129. Friends of Siston Common

Report sent ahead of meeting nothing further added.

130. Planning

- a) Planning Applications – Outstanding applications were discussed Crown Ind Estate application to be objected to.
- b) Planning Decisions – all noted nothing to add.

131. Correspondence

Email from Commons Officer to advise of new bollards to be put in

to prevent further Commons Encroachment on Bridgegate Common.
Clerk to email to ensure natural materials are to be used.

132. Any Other Business –

WCC Management meeting – advised that they cannot pay SPC’s solicitors bills. Chair to add as an agenda item in January.
Local MP has spoken to EA about attenuation pond at Warmley forest park.
History of Warmley book to be added to Social Media
Commons Connect project to start in February 2022.
Queen’s canopy oak trees have been received. Passed to be bought on by Cllr for planting in 2022.
HR meeting held to discuss staff chaired by Cllr Bryant.

Date of next meeting: 20th January 2022 at Warmley Community Centre (subject to change if covid restrictions which may be introduced by the Government.)

Meeting closed at 20.45

Confirmed and signed

Chairman.....

Date.....