



To Finance Committee Members - there is to be a Finance Committee Meeting of Siston Parish Council on Wednesday 13th April 2022 at 7.00 pm to be held at 12 Mitchell Walk, Bridgeyate, Bristol BS30 5JS

Members are hereby summoned to attend. The Agenda is as follows:

1. **Apologies for absence.**
2. **To receive Declarations of Interest under the Code of Conduct adopted 4th May 2021.**
Members who consider that they have an interest to declare are asked to:
 - a) State the item number in which they have an interest
 - b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. **Access to the Bank**
Clerk to update on current banking arrangements
4. **Banking Mandate**
Clerk to explain current mandate and future requirements
5. **HMRC Records for 21/22**
Clerk to explain the HMRC Records for 21/22
6. **Cash Payment Requests**
Cllrs to discuss and agree request for cash payments for invoice and agree future protocol for reflection in the Financial Regulations
7. **Jubilee Income**
Clerk to update
8. **Financial Regulations**
Cllrs to agree who should review the Financial Regulations for 2022 and the timescale
9. **Year End**
Clerk to update on end of year figures and timescale

Sara Thomas

Clerk for Siston Parish Council

Email:- sistonpc@gmail.com

Tel:- 07946 858048

Date of next meeting: TBC