



To All Members - there is to be a Annual Council meeting of Siston Parish Council on Thursday 19th May 2022 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS30.

Members are hereby summoned to attend. The Agenda is as follows:

1. Appointment of the Chair for 22.23

2. Apologies for absence.

3. To receive Declarations of Interest under the Code of Conduct adopted 4th May 2021.

Members who consider that they have an interest to declare are asked to:

- a) State the item number in which they have an interest
- b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

4. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 21st April 2022.

5. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

6. June 2022 Community Event

- a) Update from Ian Adams
- b) Councilors to decide any further expenditure on the June Event
- c) Councilors to receive update on situation with the medics/first aid responders on site at the June Event and be satisfied it meets minimum requirements for Health & Safety.

7. Ward councilors Update

8. URGENT ITEM – BHIB Insurance Renewal to be approved for payment. Expires 31st May 2022.

9. Review of Code of Conduct and Standing Orders for 2022

10. End of Year Audit 2022 and Internal Audit Jan 2021 for review by council

11. Finance

Statements and financial information sent before meeting for review.

- a) Members to receive statement of accounts to 29th April 2022
- b) Members to agree the Bank reconciliation. (View bank statements and confirm receipts and

payments are in order)

c) Council to receive statement of account vs Budget for 2022.23

12. Accounts for Payment

Council to receive monthly cash reconciliation incorporating accounts presented for payment.
(Forwarded prior for consideration) Payments to be approved.

13. Clerk's update

Report sent before meeting

14. Correspondence

Included in Clerk's report – sent before meeting

15. Friends of Siston Common

Update report sent ahead of meeting.

16. Planning

Report sent before meeting

- a) Planning Applications - to receive details of new Planning Applications.
- b) Planning Decisions - to receive details of any Planning Decisions Notified.

17. AOB

Items for possible consideration at next council meeting.

Sara Thomas

Clerk for Siston Parish Council

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Date of next meeting: 17th June 2022 (subject to Gov guidance)