



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 18th August 2022 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS30.

Members are hereby summoned to attend. The Agenda is as follows:

1. Apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 19th May 2022.

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 21st July 2022.

4. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

5. Councilor Vacancy

A member of the public will be present at the meeting with a view to becoming a Councilor.

6. Ward Councilors Update

7. Asset Review

Councilors to agree to a review of listed assets (present/condition) and month for completion.

8. Allotments

Update from Cllr Bryant

Cllrs to agree the costs for replacing a bridge from wood to concrete between plots 16/17 (£73.76 3 x Kick Posts plus £18 delivery – Total £91.76)

9. Review the Risk Register

Councilors to approve the Risk Register for 2022

10. Forest England Review

Cllrs to provide any comments, for inclusion in the review, in line with UK Woodland Assurance Standard (UKWAS) - V 4.0 (link sent prior to meeting)

11. Replacement of the Millenium Tree on Goldney Avenue

Cllr Gadsden to provide an update

Councilors to agree if they will be engaged in finding out if residents would like the tree replaced and where?

12. Grant Application for Warmley Snooker Club

Application and supporting documentation sent ahead of meeting

Councilors to approve or decline the payment of the grant.

13. Revised Standing Orders

Councilors to approve adoption of the revised NALC April 2022 version of the Standing Orders (sent in advance for consideration)

14. Cyber Insurance

Cllrs to agree costs of adding Cyber Insurance to the existing policy or alternative

(BHIB £299 inc. insurance premium tax or Came & Co £319 inc. of insurance premium tax. Comparison of policies sent ahead of meeting.)

15. Bench Request next to the stream at Warmley Forest Park

Councilors to agree if the request should proceed?

16. Brass Plaque to commemorate the Queen's Platinum Jubilee for the Beacon

(A brass plaque with black engraving is £525, plus £175 to mount this on a 6mm plate and weld to mast of beacon, plus VAT. Total = £840)

Councilors to discuss if the plaque is required and approve the expenditure.

17. Finance

a) Members to receive statement of accounts to 29th July 2022

b) Members to view bank statements and confirm all receipts and payments are in order to 29th July 2022.

c) Members to agree the Bank reconciliation to 29th July 2022.

18. Accounts for Payment

Council to receive monthly cash reconciliation incorporating accounts presented for payment.

(Forwarded prior for consideration) Payments to be approved.

19. Clerks update

Clerk to advise update since last meeting

20. Correspondence

Clerk to advise on correspondence received since the last meeting

21. Friends of Siston Common

Update report sent ahead of meeting, alongside update on expenditure as agreed condition of the recent grant.

22. Planning

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

23. AOB

Items for possible consideration at next council meeting.

Sara Thomas

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Date of next meeting: 15th September 2022 (subject to Gov guidance)