



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 15<sup>th</sup> September 2022 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

**Members are hereby summoned to attend. The agenda is as follows:**

**1. Apologies for absence.**

**2. To receive Declarations of Interest under the Code of Conduct adopted 19<sup>th</sup> May 2022.**

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

**3. Confirmation of minutes**

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 18<sup>th</sup> August 2022.

**4. Public Participation.**

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

**5. Co-option of New Councilor**

Councilors to vote on appointment of the new Councilor

**6. Ward Councilor update**

**7. Warmley Forest Park and Felicity Park Ponds**

Update from Councilor Andrew Stacey

Councilors to agree how the information should be shared with parishioners

**8. Increase in the amount of prize money for the Best Kept Allotment and Most Improved Allotment**

Councilors to approve an increase in the prize money starting from 2023/24

Councilors to agree the new prize amount

**9. Reinstate the walking of pathways by Councilors and create condition reports**

Councilors to agree a reinstatement of the walks

Councilors to agree to creation of condition reports when completing walks

Councilors to agree when the walks will commence (if agreed)

**10. Plug Planting Event – 1<sup>st</sup> October 2022**

Update from Councilor James Hackett

- 11. Remembrance Day**  
Update from Councilor Andrew Stacey
- 12. Engraving in the Memorial Garden**  
Update from Councilor Alan Bryant
- 13. Asset check update**  
Update from the Clerk  
Councilors to agree to remedial works
- 14. Anchor Road Bus Shelters Roofs**  
Councilors to agree if they wish to contribute to the additional expenditure of replacing the roofs
- 15. Three Benches proposed for Siston Common North to be installed by the new Flower Meadow, which will be created**  
Update from Cllr James Hackett  
Councilors to approve the request and expenditure of the requested benches.
- 16. Project Proposals to Inform the precept 2023.24**  
Update from the Clerk
- 17. External Audit – Smaller Authority Audit Appointments Review**  
Councilors to confirm they wish to remain opted in to the next review to appoint external auditors for the next 5 years 2022.23 to 2026.27.
- 18. Finance**
  - a) Members to receive statement of accounts to 29<sup>th</sup> August 2022
  - b) Members to view bank statements and confirm all receipts and payments are in order to 29<sup>th</sup> August 2022
  - c) Members to agree the Bank reconciliation to 29<sup>th</sup> August 2022
- 19. Accounts for Payment**  
Council to receive monthly cash reconciliation incorporating accounts presented for payment.  
(Forwarded prior for consideration) Payments to be approved.
- 20. Clerks update**  
Clerk to advise update since last meeting. Report sent ahead of meeting.
- 21. Correspondence**  
Clerk to advise on correspondence received since the last meeting. Report sent ahead of meeting.
- 22. Friends of Siston Common**  
Update report sent ahead of meeting.  
Expenditure report sent ahead of meeting to meet with grant conditions.
- 23. Planning**
  - a. Planning Applications - to receive details of new Planning Applications.
  - b. Planning Decisions - to receive details of any Planning Decisions Notified.
- 24. AOB**  
Items for possible consideration at next council meeting.

*Sara Thomas*

**Clerk for Siston Parish Council**

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**Date of next meeting: 20<sup>th</sup> October 2022**