



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 20th October 2022 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB

Members are hereby summoned to attend. The Agenda is as follows:

- 1. Apologies for absence.**
- 2. To receive Declarations of Interest under the Code of Conduct adopted 19th May 2022.**

Members who consider that they have an interest to declare are asked to:

 - a) State the item number in which they have an interest
 - b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.
- 3. Confirmation of minutes**

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 18th August 2022.

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the subject of Neighbourhood Planning on the 29th September 2022.

Council to receive the minutes for the Finance Meeting 6th October 2022.
- 4. Public Participation.**

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.
- 5. Co-option of the new Councilor**

Councilors to vote on the inclusion of the new proposed Councilor
- 6. Ward Councilor update**
- 7. Police Attending – PC Joshua Milward and PCSO Anais Taylor**

Councilors to discuss with attending police concerns around anti-social behaviour in the parish.
- 8. Warmley Community Centre Grant Application**

Councilors to consider the grant application (sent in advance for consideration) and approve or decline the proposed grant.
- 9. External Auditor Report – Conclusion of Audit 21.22**

Councilors to confirm receipt and approve the External Auditor report and certificate 21.22
- 10. Community Awards (June Event)**

Councilor Stacey to request a nomination to be made from the Council. Deadline for submission 18/11/22.

11. Budget 23.24

Councilor Reed to provide an update on the completed Budget planned for 2023.24 and the review of the budget 22.23

Council to approve the proposed budget for 2023.24

Councilors to approve the acquisition of quotes for the refurbishment of the remaining bus shelters (3) in the parish with remaining budget 2022.23 as recommended by the Finance Committee

Councilors to approve the acquisition of quotes for a new bench for Chapel Lane Play Park from CIL funds as recommended by the Finance Committee

Councilors to note creation of the Warm Hub from 2022.23 budget

12. Anchor Road Bus Shelter Roofs/Stickers

Councilors to agree if they wish to contribute to the additional expenditure of replacing the roofs £238 plus VAT (which will be reclaimed)

Councilors to agree to the purchase of 5 replacement stickers stating the Shelters are owned by Siston Parish Council £50 plus VAT (which can be reclaimed)

13. Remembrance Day Service

Update from Councilor Stacey

14. External Auditor Review – Smaller Authority Audit Appointment Review

Councilors to confirm they wish to remain opted in to the next review to appoint external auditors for the next 5 years 2022.23 to 2026.27. Deadline 28th October 2022 to opt out.

15. Asset Check

Update from the Clerk

16. Finance

a) Members to receive statement of accounts to 29th September 2022

b) Members to view bank statements and confirm all receipts and payments are in order to 29th September 2022

c) Members to agree the Bank reconciliation to 29th September 2022.

17. Accounts for Payment

Council to receive monthly cash reconciliation incorporating accounts presented for payment. (Forwarded prior for consideration) Payments to be approved.

18. Clerks update

Report sent in advance

19. Correspondence

Report sent in advance

20. Friends of Siston Common

Update report sent ahead of meeting.

List of expenses sent ahead of meeting in relation to conditions of the grant approved.

21. Planning

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

22. AOB

Items for possible consideration at next council meeting.

Meeting adjournment – Press and Public to be excluded for next item.

23. Private discussion

Sara Thomas

Clerk for Siston Parish Council

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Date of next meeting: 17th November 2022