



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 17<sup>th</sup> November 2022 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

**Members are hereby summoned to attend. The Agenda is as follows:**

**1. Apologies for absence.**

**2. To receive Declarations of Interest under the Code of Conduct adopted 19<sup>th</sup> May 2022.**

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

**3. Confirmation of minutes**

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 20<sup>th</sup> October 2022.

**4. Public Participation.**

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

**5. Local Nature Action Plan**

Update from Councilor Ros Mahoney

**6. Bus Shelter Renovations**

Councilors to agree if renovations of the two bus shelters on London Road Should proceed?  
(Photographs sent in advance of the meeting)

Councilors to agree the costs and renovation of the Station Road bus shelter (Quotations sent in advance of the meeting)

**7. Benches**

Councilors to discuss and approve purchase of three benches for the Wildflower Meadow from the CIL funds (Quotation sent in advance of the meeting)

Councilors to approve costs of the bench and installation of the bench for Chapel Lane Play Park from CIL funds (installation agreement still pending from South Gloucestershire Council) (Quotations sent in advance of meeting for consideration)

Councilors to discuss the installation of a Memorial Plaque on one of the benches for the late Mr David Horswell who was born and resided on Siston Common.

- 8. Engraving in the Memorial Garden**  
Update from Councilor Bryant
  - 9. Reinstate the walking of pathways by Councilors and create condition reports**  
Councilors to agree a reinstatement of the walks  
Councilors to agree to creation of condition reports when completing walks
  - 10. Allotment behind 27 Station Road Clear Up**  
Councilors to agree when and who will make good the area behind the fence before the Spring deadline
  - 11. Newsletter**  
Councilors to agree the date of publication of January 2023  
Councilors to agree the questions posed about the Neighbourhood Plan Consultation
  - 12. Can the Parish Council support SGC with their budget deficit of £29m?**  
Councilors to discuss
  - 13. Precept 2023.24**  
Councilors to approve the precept proposed by the Clerk and Finance Committee for 2023.24
  - 14. Approval of the Clerks increased salary and working from home allowance**  
Councilors to discuss and approve
  - 15. Finance**
    - a) Members to receive statement of accounts to 29<sup>th</sup> October 2022
    - b) Members to view bank statements and confirm all receipts and payments are in order to 29<sup>th</sup> October 2022.
    - c) Members to agree the Bank reconciliation to 29<sup>th</sup> October 2022
  - 16. Accounts for Payment**  
Council to receive monthly cash reconciliation incorporating accounts presented for payment.  
(Forwarded prior for consideration) Payments to be approved.
  - 17. Clerks update**  
Clerk to advise update since last meeting
  - 18. Correspondence**  
Clerk to advise on correspondence received since the last meeting
  - 19. Friends of Siston Common**  
Update report sent ahead of meeting.  
Financial update sent ahead of meeting.
  - 20. Planning**
    - a. Planning Applications - to receive details of new Planning Applications.
    - b. Planning Decisions - to receive details of any Planning Decisions Notified.
  - 21. AOB**  
Items for possible consideration at next council meeting.
- Meeting to be adjourned for the press and public to leave**
- 22. Closed session to commence**

*Sara Thomas*

**Clerk for Siston Parish Council**

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**Date of next meeting: 15<sup>th</sup> December 2022**