



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 20th April 2023 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

Members are hereby summoned to attend. The Agenda is as follows:

1. Apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 19th May 2022.

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 16th March 2023.

Councillors present at the extraordinary meeting of the Parish Council on the 6th April 2023 to confirm the minutes as a correct record of the proceedings.

Councillor present at the Finance Committee meeting on the 28th March 2023 to confirm the minutes as a correct record of the proceedings.

4. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

5. Ward Councilor Update

6. Community Pollinator Fund Grant

Councilors to confirm if they wish to make a grant application

7. Bench by the Signal Box

Councilors to confirm if they wish to liaise with South Glos. Council on behalf of a resident to install a commemorative bench at the location of the Signal Box?

Councilors to confirm if they wish to adopt the bench as an asset and pay the ongoing maintenance costs?

8. Finance Committee Recommendations

Councilors to confirm that they concur with the Finance Committee Recommendations:

- a) The Local Nature Action Plan and Bus Shelter Renovations Projects should be completed in 2023.24
- b) The CIL funds should be used to pay for the Bus Shelter Renovations Project to ensure the funds are used in the 5-year period allowed.

9. Clerk's Salary

Councilor Reed to present recommendations from the Clerk's appraisal and Finance Committee meeting and agree with Full Council.

10. Finance

- a) Members to receive statement of accounts (inc. budget) to 29th March 2023 and to the year-end 31st March 2023.
- b) Members to view bank statements and confirm all receipts and payments are in order to 29th March 2023
- c) Members to agree the Bank reconciliation to 29th March 2023 and to the year-end 31st March 2023.

11. Accounts for Payment

Council to receive monthly cash reconciliation incorporating accounts presented for payment. (Forwarded prior for consideration) Payments to be approved.

12. Clerks update and Correspondence

(Report sent in advance of meeting)

Clerk to advise update since last meeting

Clerk to advise on correspondence received since the last meeting

13. Friends of Siston Common

Update report sent ahead of meeting.

14. Planning

- a. Planning Applications - to receive details of new Planning Applications.
- b. Planning Decisions - to receive details of any Planning Decisions Notified.

15. Acknowledgements

16. AOB

Sara Thomas

Clerk for Siston Parish Council

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Date of next meeting: 18th May 2023