



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 15th June 2023 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

Members are hereby summoned to attend. The agenda is as follows:

1. Apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 18th May 2023.

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 18th May 2023.

4. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

5. Co-option

Councilors to vote for proposed new Councilor

6. Ward Councilor Update

7. Terms of References for Committees

Councilors to approve terms of reference sent in advance of the meeting

8. Policies

Councilors to approve policies circulated in advance of the meeting

9. Conflict of Interests – External Auditor BDO

Councilors and clerk to declare any conflict of interests with the external auditor

10. Owl Box Review and Repair

Councilors to agree the cost of the annual owl box review and repair by Wood Stock Tree Services

11. Alms Houses (Bitton) Trustee

Councilors to agree who will become a Trustee

12. Bus Network

Councilors to confirm if they wish to create a working group with Bitton and Oldland Parish Councils to discuss a local bus network for the Metro Mayors proposed budget

Council to confirm who will represent them.

13. St Barnabas Church Invitation

Councilors to confirm if they wish to have a “green” themed stall at the Christmas fair on the 9th December and which Councilor will co-ordinate the stall

14. South Glos Council – Cleaning Team

Council to decide which tasks to allocate to the team from list available

15. Grants

Councilors review the grant applications proposed for:

- Warmley Wheelers
- William Champion’s Gardens
- Avon Industrial Buildings Trust

16. Railway Path

Councilor Hackett to explain and Councilors to discuss and agree:

- The draft proposal from Bristol and East Fringe Cycling and Walking Group highlighting concerns regarding use of the railway path and
- Spacing between bollards on the Bridge over the cycle track to allow accessible bikes to navigate through.

17. Neighbourhood Planning Steering Group

Council to decide if they wish to hold the first meeting of the group and who should attend.

18. Finance

a) Members to receive statement of accounts (inc. budget) to 29th May 2023

b) Members to view bank statements and confirm all receipts and payments are in order to 29th May 2023

c) Members to agree the Bank reconciliation to 29th May 2023

19. Accounts for Payment

List of proposed payments and invoices sent in advance for consideration.

Council to approve payments to be made.

20. Clerks update and Correspondence

(Report sent in advance of meeting)

Clerk to advise update since last meeting

Clerk to advise on correspondence received since the last meeting

21. Friends of Siston Common

Update report sent ahead of meeting.

22. Planning

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

23. AOB

Sara Thomas

Clerk for Siston Parish Council

Email: - sistonpc@gmail.com

Tel:- 07946 858048 Date of next meeting: TUESDAY 18th July 2023