



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 21st September 2023 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

Members are hereby summoned to attend. The agenda is as follows:

1. Apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 18th May 2023.

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 18th of July 2023.

4. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

5. Ward Councilor Update

6. Active Travel Grant (closes 28th September 2023)

Presented by Ward Councilor Ben Stokes

Councilors to advise if they wish a grant application to be made for new bicycle racks at Warmley Community Centre.

7. Library Inductions presented by Neil Weston (20 mins allocated)

Presentation by Group Librarian Neil Weston of South Glos. Council.

8. Neighbourhood Planning Steering Group

Update from the steering group

9. Finance Committee

Update from the Committee

10. Environmental Officer

Councilors to agree if they wish to consider a collaboration with Emersons Green Town Council.

11. Land adjacent to St Barnabas Community Garden

Councilors to agree if they wish to approach Oldland Parish Council to commence a collaboration to enhance the land adjacent to St Barnabas Community Garden/
Councilors to consider what enhancements could be suggested.

12. New Allotment Site (Land behind 114 Tower Road North)

Do the Council wish to consider an approach to manage some of the land for allotments?

13. Parking issues – Chapel Road and Chapel Lane

(Resident email circulated in advance of the meeting)

Councilors to advise any actions to be undertaken to resolve the issues raised.

14. Warmley Forest Sluice Gate Repair

Update from the Clerk

Councilors to agree action to be undertaken by the Parish Council.

15. Letter to Bridgegate Engineering – Natural Screening

Councilors to agree any contact with Bridgegate Engineering for the installation of natural screening.

16. Allotments

Councilors to discuss an increase in the allotment charges.

Councilors to agree action following fly tipping on the allotment site.

17. External Financial Audit

External Auditor Report and Certificate

Conclusion of Audit

18. Finance

a) Members to receive statement of accounts (inc. budget) to 29th August 2023

b) Members to view bank statements and confirm all receipts and payments are acceptable to 29th August 2023

c) Members to agree the Bank reconciliation to 29th August 2023

19. Accounts for Payment

List of proposed payments and invoices sent in advance for consideration.

Council to approve payments to be made.

20. Clerks update and Correspondence

(Report sent in advance of meeting)

Clerk to advise update since last meeting.

Clerk to advise on correspondence received since the last meeting.

21. Friends of Siston Common

Update report sent ahead of meeting.

22. Planning

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

23. Co-option

Councilors to discuss and approve inclusion of possible new Councilor.

24. AOB

Sara Thomas

Clerk for Siston Parish Council

Email: - sistonpc@gmail.com

Tel:- 07946 858048 Date of next meeting: 19th October 2023