

SISTON

PARISH COUNCIL

Minutes of the proceedings of the Siston Parish Council Finance Committee Meeting held at 12 Mitchell Walk, Warmley, Bristol, BS30 5XY, on Tuesday 28th March 2023 commencing at 7.00pm

Present – Parish Councillors Nathan Reed (Finance Committee Chair), Andrew Stacey (Chair) and Ros Mahoney.

17. Apologies for Absence Councillor Mandy Dixon

18. Declarations of Interests under the Code of Conduct adopted 19th May 2022

Cllr Ros Mahoney – Secretary of Friends of Siston Commons

Cllr Andrew Stacey – Min Ref 22

19. Banking Mandate

The Clerk confirmed the names on the present mandates.

- HSBC – Sara Thomas, Andrew Stacey, Jon Gadsden, Mandy Dixon, Ros Mahoney, Nathan Reed
- NS&I – Sara Thomas, Andrew Stacey, James Hackett, Alan Bryant, Mandy Dixon, Ros Mahoney, Nathan Reed

It was noted that they will need to be altered after the elections. Councillors Dixon and Gadsden have already advised their intention not to stand for re-election on the 4th May 2023.

20. Review of Budget 2022.23

The Clerk summarised the final position of the budget to 27th March 2023, which will need to be revised on receipt of bank statements to 29th March 2023.

Councillors reviewed the budget against the actual spent per item.

Councillors confirmed the remaining projects for 2022.23 – Local Nature Action Plan and the Bus Shelter Renovations should be carried forward into 2023.24, as a result of some of the planned expenditure for 2023.24 already being met earlier than anticipated. This will be recommended to full Council.

The Clerk confirmed the current value of the Community Infrastructure Levy is £7548.57. Councillors confirmed that the cost of the bus shelter renovations should be met by the Levy funds, to ensure it is used in the 5-year period required.

Resolved: All Agreed

21. Review of Budget 2023.24

The Council reviewed the budget set for the forthcoming year. It was noted that some expenses have already been met, for example the three benches for the wildflower meadow.

The Clerk confirmed she would keep a separate document to track project expenses for 2023.24.

Councillor Reed advised he would provide the Clerk with an expenses document that he currently uses at his place of work, for consideration for use.

22. Review of Clerk's salary and training hours payments

Councillors Mahoney and Reed advised following the Clerk's appraisal, they would recommend a rise of the Clerk's salary by 2 spine points to full Council.

Resolved: All Agreed

23. Year End

The Clerk advised that the year-end audit is now due.

The final amount left in the bank accounts to the 27th March 2023 is £70490.31, but will change due to interest payments coming in and an expected partial refund for the SLCC affiliation charge by 31st March 2023.

Date of next meeting: TBC

Meeting closed at – 19.35

Confirmed and signed

Chairman..... Date

Sara Thomas

Clerk for Siston Parish Council

Email:- sistonpc@gmail.com

Tel:- 07946 858048