



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 19th October 2023 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

Members are hereby summoned to attend. The agenda is as follows:

1. Apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 18th May 2023.

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 21st September 2023.

Council to confirm the minutes as a correct record of the Finance Committee Meeting held on the 20th September 2023.

4. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

5. Ward Councilor Update

6. Budget and Precept 2024.25

Council to agree and approve the budget and precept for 2024.25

7. Neighbourhood Planning Steering Group

Update from the Steering Group

8. Polling District and Polling Place Review 2023 Consultation (Closes 30th October 2023)

Council to agree collective feedback for submission.

9. Remembrance Service (Sunday 12th November 2023)

Clerk to provide an update.

Councilors to agree individual responsibilities for the day (attendance/PA System/matting and chair delivery and collection).

- 10. Green Christmas Tree for St Barnabas Christmas Fayre (9th December 2023)**
Councilors to agree who will be responsible for the creation of the tree.
- 11. Recruitment of New Councilors**
Councilors to agree how we can promote the vacancies on the Parish Council.
- 12. Bench Numbering**
Councilors to agree who will fix the newly acquired brass number plaques to the benches.
- 13. Allotment Committee – Water Tank**
Councilors to agree the costs of the purchase and fitment of a new water tank at the allotment.
- 14. Speed Survey and Monitoring on Anchor Road**
Councilors to agree if they wish to participate in a speed survey on Anchor Road.
Councilors to agree who will speak with residents about participating in a Speed Watch scheme.
- 15. Finance**
 - a) Members to receive statement of accounts (inc. budget) to 29th September 2023
 - b) Members to view bank statements and confirm all receipts and payments are acceptable to 29th September 2023
 - c) Members to agree the Bank reconciliation to 29th September 2023
- 16. Accounts for Payment**
List of proposed payments and invoices sent in advance for consideration.
Council to approve payments to be made.
- 17. Clerks update and Correspondence**
(Report sent in advance of meeting)
Clerk to advise update since last meeting.
Clerk to advise on correspondence received since the last meeting.
- 18. Friends of Siston Common**
Update report sent ahead of meeting.
- 19. Planning**
 - a. Planning Applications - to receive details of new Planning Applications.
 - b. Planning Decisions - to receive details of any Planning Decisions Notified.
- 20. AOB**

Sara Thomas

Clerk for Siston Parish Council

Email: - sistonpc@gmail.com

Tel:- 07946 858048 Date of next meeting: 17th November 2023