



To All Members - there is to be a Full Council meeting of Siston Parish Council on 16th November 2023 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

Members are hereby summoned to attend. The agenda is as follows:

1. Apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 18th May 2023.

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 19th October 2023.

4. Presentation by Suez Communications Team (Ellie Crick) regarding movement of vehicles from Cowhorn Hill, Warmley to the Mangotsfield Depot (20 minutes allocated)

5. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

6. Ward Councilor Update

7. Neighbourhood Planning Steering Group

Update from the Steering Group

8. South Glos. Council Consultations

Council to agree collective feedback for submission and commentary on outsourcing to Parish Councils for the following consultations:

- The South Glos. Council Budget – Closes 8th December 2023
- Library Savings – Closes January 2023
- Changes to late night street lighting – Closes January 2023

9. Amendment of the budget – Grants

Councilors to agree an increase of £1000 to the 2023.24 budget for grants.

- 10. Grant Request – Friends of Siston Commons**
Councilor to agree the payment of the requested grant.
- 11. Ordnance Survey Maps – Membership of Public Sector Geospatial Agreement**
Councilors to agree on joining the membership.
- 12. Siston Village Sign**
Councilors to approve the final costs and installation.
- 13. Memorial Bench Request**
Councilors to consider and approve a request for a memorial bench.
- 14. New Councilor Promotional Leaflet**
Councilors to agree on the leaflet design.
Councilors to agree on the cost of printing the leaflet.
Councilors to agree who will distribute the leaflet.
- 15. Finance**
a) Members to receive statement of accounts (inc. budget) to 29th October 2023
b) Members to view bank statements and confirm all receipts and payments are acceptable to 29th October 2023
c) Members to agree the Bank reconciliation to 29th October 2023
- 16. Accounts for Payment**
List of proposed payments and invoices sent in advance for consideration.
Council to approve payments to be made.
- 17. Clerks update and Correspondence**
(Report sent in advance of meeting)
Clerk to advise update since last meeting.
Clerk to advise on correspondence received since the last meeting.
- 18. Friends of Siston Common**
Update report sent ahead of meeting.
- 19. Planning**
a. Planning Applications - to receive details of new Planning Applications.
b. Planning Decisions - to receive details of any Planning Decisions Notified.
- Closed Session**
- 20. Clerk's Remuneration**
Council to approve the in grade pay rise backdated to 1st April 2023.
- 21. AOB**

Sara Thomas

Clerk for Siston Parish Council

Email: - sistonpc@gmail.com

Tel:- 07946 858048 Date of next meeting: 21st December 2023