



To All Members - there is to be a Full Council meeting of Siston Parish Council on 21st December 2023 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

Members are hereby summoned to attend. The agenda is as follows:

1. Apologies for absence.

2. To receive Declarations of Interest under the Code of Conduct adopted 18th May 2023.

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

3. Confirmation of minutes

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 16th November 2023.

4. Public Participation.

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

5. Local Plan – Phase 3 Consultation (30 mins allocated)

Councilors to discuss and agree a collective view for submission to South Glos. Council.

6. Ward Councilor Update

7. 80th Anniversary of D Day – Beacon Lighting

Update from Ian Adams

8. Neighbourhood Planning Steering Group

Update from Councilor Reade

Councilors to approve the cost of the Royal Mail licence and the production of pre-paid, self-addressed envelopes.

9. Local Climate and Nature Action Plan

Update from Councilors Reade and Hackett

10. South Glos. Council Localism Contract – 3-year undertaking

Contract send in advance of meeting.
Councilors to agree to the contract for the 3-year period.

11. Bus Shelter Repair – Anchor Road

Councilors to agree the expenditure for a repair in January 2024 - £276 (inv VAT)

12. Allotments

Councilors to agree the expenditure for the skip hire - £210 (no VAT)

13. Cadbury Heath Library

Update from Councilor Stacey and the Clerk

Councilors to agree if they wish to pursue a joint venture with Oldland and Bitton Parish to keep the library open.

14. Newsletter 2024

Councilors to agree when they would like it issued.

Councilors to agree articles for inclusion.

15. Finance

a) Members to receive statement of accounts (inc. budget) to 29th November 2023

b) Members to view bank statements and confirm all receipts and payments are acceptable to 29th November 2023

c) Members to agree the Bank reconciliation to 29th November 2023

16. Accounts for Payment

List of proposed payments and invoices sent in advance for consideration.

Council to approve payments to be made.

17. Clerks update and Correspondence

(Report sent in advance of meeting)

Clerk to advise update since last meeting.

Clerk to advise on correspondence received since the last meeting.

18. Friends of Siston Common

Update report sent ahead of meeting.

19. Planning

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

**** Closed Session ****

20. Co-options

Councilors to consider applicants for vacancies in the Common and Warmley Ward

21. AOB

Sara Thomas

Clerk for Siston Parish Council

Email: - sistonpc@gmail.com

Tel:- 07946 858048 Date of next meeting: 18th January 2024