

SISTON

PARISH COUNCIL

Minutes of the proceedings of the Siston Parish Council Meeting held at Warmley Community Centre, on Thursday 18th April 2024 commencing at 7.30pm

Present – Parish Councillors Andrew Stacey (Chair), Alan Bryant, Justine Davies, James Hackett, Ben Milsom, Steve Reade, Nathan Reed and Gloria Smith. Ward Councillors Matt Palmer and Ben Stokes.

1. Apologies for Absence (advised) Parish Councillor Aled Rees and Ward Councillor Marilyn Palmer – approved.

2. Declarations of Interests under the Code of Conduct adopted May 2023

Councillor James Hackett – Chair of Friends of Siston Common

Councillor Alan Bryant – Men in Sheds.

3. Minutes Approved

Full Council Meeting – 28th March 2023

Resolved: All the minutes were passed and signed as a correct record.

4. Public Participation

No members of the public were present.

5. 80th Anniversary of D Day

This agenda item was moved forward to allow Mr Adams to depart earlier.

Ian Adams (project manager) provided an update to the council.

An action for the day was noted to contact the Fire Service at the commencement and end of the beacon lighting.

6. Police Update

This agenda item was moved forward to allow the Parkwall and Bitton Neighbourhood Police Team to return to duties.

PCSO Jason Green confirmed that the category on their report under violent disorder covers the who range of disorders from primary age children pushing one another to GBH. Councillor Davies advised she would find it more useful to have this sub-divided. PCSO Green invited all council members to feedback on what else they would like to see on the reports.

It was confirmed the team will be attending the meetings as regularly as possible – when shift patterns allow.

Councillor Stacey thanked the police for attending and it was agreed having the regular contact and open relationship is beneficial to the parish.

8. Ward Councillor Update

Ward Councillor Ben Stokes updated those present:

- He reported the sad news that Ward Councillor Sandie Davies was very unwell and had stepped down from her role.
- He advised that Healthwatch have completed an independent review of GP and Dentist Services, with a report to be produced shortly.
- He advised that Kingswood Health Centre have recently reported they are in financial difficulties. They are an independent business. They have been invited to work with the Integrated Health Board (NHS), once they allow access to finances, to look at ways to streamline processes and reduce costs.

Councillor James Hackett asked Ward Councillor Stokes to chase up the application he made many years ago for a public right of way across the old golf course. This will be very important if the local plan proceeds. Councillor Stokes agreed to expediate this application with the South Gloucestershire Council Public Rights of Way Team.

Ward Councillor Matt Palmer introduced himself to those present, as it was his first time attending a meeting of Siston Parish Council. Councillor Stacey asked him to chase South Glos. Council to repair the lock on the notice board at the Siston Hill Estate.

9. Two Grant Applications for Consideration – The Brightwell and Warmley Flower Show

Councillors declined the grant for The Brightwell, due to a single resident currently using the service and asked the clerk to invite them to re-apply in one years' time.

Councillors approved a grant for the Warmley Flower Show for £200. £250 was requested.

Resolved: All Agreed

10. Newsletter

Councillors approved the draft with some minor amendments.

Councillors approved the costs of the printing and distribution.

Resolved: All Agreed

11. Social Media

Councillor Reade agreed to update the Siston Parish Council Facebook page with information about the Neighbourhood Plan.

The Clerk was asked to update the Facebook page with all other information relevant to the parish.

Resolved: All Agreed

12. Allotment Repairs

Two quotations for cutting back of the Ash Tree were provided in advance.

Councillors selected Smart Trees to complete the work and approved the costs.

Resolved: All Agreed

The clerk was asked to add an agenda item for the May agenda to consider cutting back a Yew Tree in the allotment site.

Resolved: All Agreed

13. Youth Activity – Skate Park Jam Summer 2024

Costs from Creative Youth Network to provide a skate jam in the summer holidays were provided in advance.

The clerk confirmed that Bitton and Oldland Parish would like to engage in a skate jam project if it progressed.

Councillors asked for Creative Youth Network to attend the next meeting to discuss the project in more detail.

The Clerk was asked to find how the success of the last skate jam was measured.

Ward Councillor Ben Stokes reminded the group of the Urbie Youth Bus, which can visit local areas. Councillor

Stacey asked him to provide contact details to the Clerk to also investigate this as a possible option.

Resolved: All Agreed

14. Finance

a) Members received statement of accounts (receipts and payments inc. v budget) to the 31st March 2024 (Year End).

b) Members received and approved the bank statements to 29th March 2024.

c) Members received the Bank Reconciliation to the 31st March 2024 (Year End).

Resolved - All agreed.

15. Accounts for Payment

The on-line payment of the following items for April 2024 were approved:

1. S Thomas – Salary - £887.01
2. HMRC - £277.71
3. S Thomas – Expenses - £110.37
4. ALCA Subscription - £939.65
5. Netwise (Internet package and Domain name renewal) - £420

Resolved – All Agreed

On the payment schedule circulated in advance were payments made in April 2024 but agreed at the March 2024 meeting were payments for St Anne's Parochial Church Grant of £200 and Men in Sheds allotment plaques of £110.

12. Clerks Update and Correspondence

Update

- St Anne's Syston Parochial Council offered thanks to the parish council for honouring their grant for £200.
- The annual financial audit is on the 30th April 2024.
- The clerk is meeting the Community Payback Scheme on the 7th May 2024 to look at the sites for work.
- The VAT reclaim has been submitted to the HMRC – claiming back £2804 for the parish.
- Graffiti has been placed on the back of the Siston Common signed owned by the parish council. Arrangements for its removal have been organised with South Glos. Council for £96.70 (plus VAT) per hour/pro rata.
- The Warmley Signal Box and Gardens are having a heritage open day on the 14th September 2024.
- Cabinet Member for Planning, Regeneration and Infrastructure, Chris Willmore, has advised that she has put together a group of senior officers from South Glos. Council to review the listed assets in the area. There will be focus on the Warmley Grotto, as she is very concerned about the deterioration over the last ten years. The land is not owned by the authority presently.
- South Glos. Council have advised that the Community Infrastructure Levy to be paid to the parish account will be £8635.23.
- A new bin funded by the parish council has now been installed at the what3words location reference - ///blank.looked.twig. This is to support a local volunteer who advised it would help his efforts.
- The Solicitor acting on behalf of Warmley Community Centre are still in the progress to trying to add an alternative site diagram to the vesting declaration to meet the land registry requirements. The parish council solicitor Stone King have advised that the schedule will also need to be altered and to ensure their costs are paid by Warmley Community Centre, an undertaking is required.

Correspondence

- A resident reported that cars were being sold on Goose Green common and that the cars were driving over the common land. The clerk reported this to Matthew Lipton.

13. Friends of Siston Commons

Report sent ahead of meeting.

14. Planning

- a) Planning Applications – all noted.
- b) Planning Decisions – all noted.

Resolved – All Agreed

16. Any Other Business

- Councillor Stacey noted that planning application for Bridgegate Engineering Ltd residents' complaint has been submitted to the ombudsman.

Date of next meeting: 16th May 2024 at Warmley Community Centre

Meeting closed at – 20:35

Confirmed and signed

Chairman..... Date

Sara Thomas

Clerk for Siston Parish Council

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