



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 18<sup>th</sup> July 2024 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

**Members are hereby summoned to attend. The Agenda is as follows:**

**1. Apologies for absence.**

**2. To receive Declarations of Interest under the Code of Conduct adopted 16<sup>th</sup> May 2024.**

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

**3. Confirmation of minutes**

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 20<sup>th</sup> June 2024.

Council to confirm the minutes as a correct record of the proceedings of the Allotment Committee meeting held on the 4<sup>th</sup> July 2024.

**4. Public Participation.**

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

**5. Cadbury Heath Library Funding Shortfall – Presented by Guest Patsy To – Operations Manager, South Gloucestershire Libraries**

Councilors to discuss to see if they wish to provide funding.

**6. Ward Councilor Update**

**7. Cost of road closures for verge cutting on Webbs Heath and Siston Hill**

Council to agree if they wish to fund two verge cuts in 2024. Costs to be advised by South Glos. Council.

**8. Allotment Committee Update**

Committee to update the council.

Agree the increase of the allotment fee to £30 from the 1<sup>st</sup> January 2026.

Agree costs of new fence in front of the wall of £1040 plus VAT with work completed by Chris Belcher/Insurance Claim.

Costs of a new noticeboard for the site.

**9. New noticeboard for Siston Park Estate**

Councilors to agree if they wish to purchase a new noticeboard and the costs.

**10. Youth Activity – Skate Park Jam Summer 2024**

Update from the clerk.

**11. Lithium Battery Safety and Disposal – Bill for Parliament – Lord Don Foster with Electrical Safety First**

Councilors to confirm if they wish to email support to this bill for parliament.

**12. Finance**

a) Members to receive statement of accounts (inc. budget) to the 29<sup>th</sup> June 2024.

b) Members to view bank statements and confirm all receipts and payments are correct to 29<sup>th</sup> June 2024

c) Members to agree the Bank reconciliation to 29<sup>th</sup> June 2024.

**13. Accounts for Payment**

Council to receive monthly cash reconciliation incorporating accounts presented for payment.  
(Forwarded prior for consideration) Payments to be approved.

**14. Clerks update and Correspondence**

(Report sent in advance of meeting)

Clerk to advise update since last meeting.

Clerk to advise on correspondence received since the last meeting.

**15. Friends of Siston Common**

Update report sent ahead of meeting.

**16. Planning**

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

**17. AOB**

*Sara Thomas*

**Clerk for Siston Parish Council**

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**Date of next meeting: 15<sup>th</sup> August 2024**