

SISTON

PARISH COUNCIL

Minutes of the proceedings of the Siston Parish Council Allotment Committee Meeting held at Warmley Community Centre, on Thursday 4th July 2024 commencing at 7pm

Present – Parish Councillors Alan Bryant, Ben Milsom, Aled Rees and Andrew Stacey

AC01. Apologies for Absence

None

AC02. Declarations of Interests under the Code of Conduct adopted 16th May 2024

Councillor Aled Rees – Min Ref AC04

AC03. Public Participation

None present.

AC04. Review of Plot Fees

Councillors agreed that plot fees will increase to £30 per plot from 1st Jan 2026.

Resolved: All Agreed

AC05. Review of Tenancy Agreement

Amendments to the Tenancy Agreement were agreed as follows:

- Number 3 – At the discretion of the council, fees may be altered to a pro-rata amount or reflect the condition of a newly acquired plot.
- Number 5 – will include a note stating the excess produce can be gifted but not sold.
- Number 15 – will be amended to state any detritus is to be removed from site when terminating the contract.
- Number 16 – will be amended to state that communication can also be via email.

These amendments will be issued on the tenancy agreements from 1st January 2025.

Councillors requested a copy of the agreement to be placed on the noticeboard in the allotments, along with some basic rules about use of the site, including being considerate of local neighbours, when using the site in unsociable hours.

It was noted that the noticeboard in the allotment site has deteriorated, and the clerk was asked to obtain some costs of a replacement.

Resolved: All Agreed

AC06. Review of plot management

Councillor Ben Milsom agreed to review plots 11 and 32, as they have been neglected. He may cut back the plots to make them suitable for passing onto a new tenant.

The clerk will ask for the keys to plots 11 and 32 to be returned.

The clerk will liaise with the tenant on plot 31 and this is to be managed in line with the tenancy agreement that was signed.

Resolved: All Agreed

AC07. Review of outstanding tasks

The following actions were agreed:

- Councillor Bryant is to speak with the tenant of plot 12 to ask would mind the council trimming back the Yew Tree on his plot. If agreed Councillor Rees and his brother will cut

back the Yew Tree.

- Councillor Stacey will cut back the brambles and vegetation in the entrance to the site next to 33 Station Road. It was noted that this work was allocated to the Community Payback Team, but they have gone quiet and it is unsure if they will be able to complete the work now.
- No action is to be taken on the drainage ditches – as it was noted that they have lots of newts and frogs living in them.
- One of the bridges on site will need replacing very soon. The clerk was asked to keep this item under review on a future agenda.
- The committee agreed to accept the quotation from Chris Belcher to place a fence in front of the wall in the allotment at a cost of £1040 plus VAT. The clerk was first asked to check if this was covered by the insurance and consider the possible impact on the future premiums.

Date of next meeting: TBC

Meeting closed at – 20:10

Confirmed and signed.

Chairman..... Date

Sara Thomas

Clerk for Siston Parish Council

Email:- sistonpc@gmail.com

Tel:- 07946 858048