



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 15<sup>th</sup> August 2024 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

**Members are hereby summoned to attend. The Agenda is as follows:**

**1. Apologies for absence.**

**2. To receive Declarations of Interest under the Code of Conduct adopted 16<sup>th</sup> May 2024.**

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

**3. Confirmation of minutes**

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 18<sup>th</sup> July 2024.

**4. Public Participation.**

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

**5. Local Plan – Update from Chris Willmore Cabinet Member for Planning, Infrastructure and Regeneration.**

**6. Local Plan Consultation Response**

Councilors to agree comments for submission.

**7. Ward Councilor Update**

**8. V J Day Celebrations – 2<sup>nd</sup> Sept 2025**

Council to confirm if they wish to plan any celebrations to mark this event.

**9. Youth Activity – Skate Park Jam 7<sup>th</sup> September 2024**

Update from the clerk

**10. Grass Verge Cutting Costs – Webbs Heath/Siston Hill**

Councilors to agree if they wish to pay for the cutting of verges or traffic management (costs circulated in advance).

**11. Transport Consultation A420 Pathway – Warmley to Longwell Green (Barrs Court)**

Councilors to agree comments to submit

**12. Cadbury Heath Library Service Fees – 3-year contract**

Councilors to confirm agreement to the payments for a 3-year contract with South Gloucestershire Council. (Payment information circulated in advance).

**13. Cyber Insurance Renewal**

Councilors to confirm they wish to renew and pay the premium of £405.24.

**14. Movement of Bank Accounts to NatWest Bank PLC**

New information to be advised by the clerk.

Councilors to re-agree movements of the bank accounts due to new information.

**15. External Financial Audit 2023.24**

Councilors to review and note the External Auditors Report and Certificate – no actions required  
Councilors to note the Conclusion of Audit notice published on the 2<sup>nd</sup> August 2023 (website and noticeboards).

**16. Finance**

a) Members to receive statement of accounts (inc. budget) to the 29<sup>th</sup> July 2024.

b) Members to view bank statements and confirm all receipts and payments are correct to 29<sup>th</sup> July 2024

c) Members to agree the Bank reconciliation to 29<sup>th</sup> July 2024.

**17. Accounts for Payment**

Council to receive monthly cash reconciliation incorporating accounts presented for payment.

(Forwarded prior for consideration) Payments to be approved.

**18. Clerks update and Correspondence**

(Report sent in advance of meeting)

Clerk to advise update since last meeting.

Clerk to advise on correspondence received since the last meeting.

**19. Friends of Siston Common**

Update report sent ahead of meeting.

**20. Planning**

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

**21. AOB**

*Sara Thomas*

**Clerk for Siston Parish Council**

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**Date of next meeting: 19<sup>th</sup> September 2024**