

SISTON

PARISH COUNCIL

Minutes of the proceedings of the Siston Parish Council Finance Committee Meeting held at Warmley Community Centre, on Tuesday 14th May 2024 commencing at 5.30pm

Present – Parish Councillors Nathan Reed (Finance Committee Chair), Andrew Stacey (Chair) and Gloria Smith.

FC01. Apologies for Absence

None

FC02. Declarations of Interests under the Code of Conduct adopted 18th May 2023

None

FC03. Confirmation of Minutes

Finance Committee Meeting held on 20th September 2023.

Resolved: The minutes were passed and signed as a correct record.

FC04. Public Participation

None present.

FC05. Movement of Bank Accounts

It was agreed to recommend to full council movement of a sum equal to the reserve to a 12-month Fixed Term Deposit Account with Unity Trust.

The clerk was asked to find out the consequences if the money needed to be returned earlier than 12 months.

All other monies from all accounts are to be transferred to Unity Trust Bank Instant Access Account.

Resolved: All Agreed

FC06. Annual Governance and Accountability Return 2023.24

The committee reviewed the Annual Governance and Accountability Return 2023.24:

- Section 1 - Annual Governance Statement 2023.24
- Section 2 - Annual Accounting Statement 2023.24
- Completed Internal Auditor Report 2023.24

Noting no action required.

It was agreed the Scribe management tool for finances was working well.

Resolved: All Agreed

FC07. Review of Projects 2024.25

Two projects are currently progressing:

1. Youth Work Provision Consultation – budget amount £4000
2. 80th Anniversary of D Day and VJ Day celebrations – budget amount £1000

One project has now completed:

3. Interpretation Board for Siston Common (North) - £1000 spent.

The committee agreed not to progress any further projects at this time.

Resolved: All Agreed

Date of next meeting: TBC

**Meeting closed at – 17:56
Confirmed and signed.**

Chairman..... Date

Sara Thomas

Clerk for Siston Parish Council

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