



To All Members - there is to be a Full Council meeting of Siston Parish Council on Thursday 21<sup>st</sup> November 2024 at 7.30 pm to be held at Warmley Community Center, Penny/Vowles Room, Deanery Road, Warmley, Bristol, BS15 9JB.

**Members are hereby summoned to attend. The agenda is as follows:**

**1. Apologies for absence.**

**2. To receive Declarations of Interest under the Code of Conduct adopted 16<sup>th</sup> May 2024.**

Members who consider that they have an interest to declare are asked to:

a) State the item number in which they have an interest

b) The nature of the interest.

Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.

**3. Confirmation of minutes**

Council to confirm the minutes as a correct record of the proceedings of the Full Council Meeting held on the 17<sup>th</sup> October 2024.

**4. Public Participation.**

It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address parish councilors during this section of the meeting. During public participation members of the public should raise their hands/identify themselves and they will be invited to speak by the Chair for no more than five minutes, to present their petition or make a statement.

**5. Warmley Signal Box and Community Garden – Celebration of V E Day presented by Ros Pyle/Consideration of the Grant Application (circulated in advance)**

Councilors to deliberate on the grant application after the presentation.

**6. V E Day celebration – Update from Ben Milsom**

Approve payments to be paid on receipt of invoice (including the quartet and the audio equipment). Agree further entertainment and cost and plans.

**7. Ward Councilor Update**

**8. Reducing paper trail**

Reduce the number of printed agendas and minutes – proposal from Councilor Stacey

**9. Defibrillator – St Anne’s Church Community Building**

Update from the clerk

**10. Internal Audit – Mid Year Review**

Report circulated in advance

Councilors to note no action required and high standard achieved.

**11. Revised – Local Climate and Nature Action Plan**

Update from Councilor Reade

Council to agree to the revised document and placement on the website and social media

**12. .gov domain and emails**

Councilors to agree if they wish to move to the more secure domain and email system and the costs.

**13. Finance**

a) Members to receive statement of accounts (inc. budget) to the 29<sup>th</sup> October 2024.

b) Members to view bank statements and confirm all receipts and payments are correct to 29<sup>th</sup> October 2024

c) Members to agree the Bank reconciliation to 29<sup>th</sup> October 2024.

**14. Accounts for Payment**

Council to note the clerks in grade rise – agreed by NALC.

Council to receive monthly cash reconciliation incorporating accounts presented for payment.

(Forwarded prior for consideration) Payments to be approved.

**15. Clerks update and Correspondence**

(Report sent in advance of meeting)

Clerk to advise update since last meeting.

Clerk to advise on correspondence received since the last meeting.

**16. Friends of Siston Common**

Update report sent ahead of meeting.

**17. Planning**

a. Planning Applications - to receive details of new Planning Applications.

b. Planning Decisions - to receive details of any Planning Decisions Notified.

**18. AOB**

*Sara Thomas*

**Clerk for Siston Parish Council**

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**Date of next meeting: 19<sup>th</sup> December 2024**